

## **13<sup>th</sup> JUNE 2013**

**TO ALL MEMBERS OF THE COUNCIL – AGENDA THURSDAY 13<sup>th</sup> JUNE 2013**  
**Cllr R Solts-Chair –Cllr K Barnes Vice Chair -Cllr J Day -Cllr D Horner-Cllr C Brazier-**  
**Cllr C Gowens-Cllr D Crump-Cllr E Martin- One Vacancy -all- please take note;-**  
**NOTICE IS HEREBY GIVEN** to attend a meeting of Colney Heath Parish Council to be held on  
**Thursday 13<sup>th</sup> June VILLAGE HALL COLNEY HEATH-at 8.00pm**

The meeting is open to members of the public who will be made welcome unless the Council do otherwise  
RESOLVE on item(s) if (contained in Part II-if following\*) where members of the public & Press are excluded  
(Planning compiled & data received to date by:-Deputy Clerk to the Council Mrs Kim Parker-Mead-@ -07.06 2013.)

### **AGENDA**

#### **1006 APOLOGIES, ANNOUNCEMENTS**

The Chair Cllr R Solts to receive and accept apologies for absence A welcome to meet our council extended to newly elected Dist Cllr D Gordon\* (1010) Also note a Part II following.

#### **1007 DECLARATIONS**

To receive any Declarations of interest in the following items on the agenda.

#### **1008 APPROVAL OF MINUTES LAST MEETING & ASM on 9<sup>TH</sup> MAY 2013**

To confirm and sign the minutes of the Full Council Meeting and Annual Statutory Meeting held prior to the main full council meeting on 9<sup>th</sup> May 2013

*Proposed*

*Seconded*

#### **1009 MATTERS ARISING FROM THE ABOVE MINUTES**

To note matters arising from the previous minutes.

#### **1010 NEWLY ELECTED COUNTY COUNCILLOR**

Opportunity for County Cllr Dreda Gordon to meet the parish and give a short brief.

#### **1011 LOCALISM BILL & NEIGHBOURHOOD PLAN**

The Clerk to report on progress of the GLG grant application for CHPC possible funding.  
Mr J Lewis on SRA own L&N area Plan and presenting at forthcoming residents AGM.  
DL Associates are later to bring the committee up to date at the meeting on 25<sup>th</sup> June 7.30pm.

#### **1012 PARISH CONFERENCES**

On 18<sup>th</sup> June at Wheathampsted Memorial Hall from 10-2pm Parish Office needs to finalise list on who is attending. Also a member required on the day to deliver three parish issues

#### **1013 REVIEW (ASM)-LEAD MEMBERS–COMMITTEES-WORKING GROUPS**

To confirm and complete member's involvement agreed at ASM and to publish the list.

**The Co-option of new council member will be dealt with in a Part II following**

## **FINANCE**

### **1014 REPORT & APPROVAL OF CHEQUE & PAYMENTS TO JUNE 2013**

The Clerk will present a short report of payments to meeting and explanation to council  
Expenditure-Income-Investments

*Proposed;-*

*Seconded;-*

### **1015 ACCOUNTS AND AUDIT 2012-13**

To approve and sign the Annual Return 2012-13-Clerk to report- details available at meeting

## **PLANNING**

### **1016 GENERAL REPORT-**

To consider the latest planning issues as listed-or other planning comments received from  
Councillors- & planning questions to resolve & circulated to members.

*Members attention to;-*

Parish office has note of possible enforcement issues reported in Colney Heath. Also Further  
reports from resident about Ballito Playing Field a possible wildlife site now being securely  
fenced off. Can any member provide any report as to what is likely to happen with this site?

### **1017 CURRENT PINS APPEALS**

Appeal notification;--Notcutts Garden Centre 5/12/1633-Buildings changes

Appeal notification;-20 Maslen Road AL4 OGT 5/2012/1842-Invalid-now 5/2012/2709

Appeal notification;-20 Maslen Road AL4 OGT-5/2012/3321

### **1018 PLANNING APPLICATIONS-RECOMMENDATIONS & REFUSALS**

**See separate attached detail sheet-on Appendix-1**

### **1019 MAJOR DEVELOPMENTS TO NOTE IN THE AREA OR PARISH**

Several schemes to be noted here following for members attention

#### **a) NEW BARNFIELD (HATFIELD) WASTE SITE**

Date set for Public Inquiry for 12<sup>th</sup> September and lasting 12 days. Protest groups will attend.

#### **b) WELWYN & HATFIELD EMERGING CORE STRATEGY**

Members should read- "Land for housing outside urban areas" part Welwyn & Hatfield Core  
Strategy-on behalf of Gascoyne Cecil Estates 01/13-recently copied to CHPC by SRA.#

*# Available via e-mail request to office for copy-Jeff Lewis sent to CHPC*

#### **c) LAND AT RADLETT AERODROME-HELIOSLOUGH**

The issues are known for the proposed land at Radlett Rail Freight Terminal

#### **d) LUTON AIRPORT**

A reminder of the expansion concerns already voiced by CHPC and public opinion.

Letter sent by SCADC Interim Head of Planning Simon Rowberry examines credibility.

#### **e) FOOTBALL STADIUM 5000 SEATS-PROPOSAL IN COLNEY HEATH**

Developer interest regarding land off-Alban Way, a Public meeting on 12<sup>th</sup> June is to be  
taking place at Nicholas Braekspaar School with District Cllr's Brazier and Cllr Day.

### **1020 GREEN BELT REVIEW**

To discuss reports of the recent public meeting May 23<sup>rd</sup> by St Albans Civic Society & St  
Albans Green Belt Association with MP and key speakers and SCADC planning officer.  
Does the council wish to offer participation or note for inclusion to L&N Plan. Established  
groups some as far back as 1992 are promoting to enhance and protect Green Belt issues.  
Details have been sent out to members.

## **PUBLIC OPEN SPACES & ENVIRONMENT-ALLOTMENTS and BUILDINGS**

### **1021 LEAD MEMBER & ALLOTMENTS COMMITTEE REPORT**

To discuss and receive reports-from Lead Member, Cllr Gowens. Also note Clerk requests permission to send cultivation notices to plots not yet 75% cultivated after final inspection at end of June-(3 months since renewal) Plots are also available and vacant on the waiting list.

### **1022 TRANSFERS FROM SCADC OF PARISH ASSETS**

To discuss issue which is a topic for parish conference, two sites identified and of possible interest to CHPC, are Roestock Park and Sleafshyde Play area.

### **1023 COMMON LAND & PUBLIC OPEN SPACES**

Commons Higher Level Stewardship (HLS) management meeting scheduled for 1st July Mark Carter CMS and parish representatives Cllr Day & Crump. Start 8pm for about 1hour. To discuss ways of bringing the Consultation plans later to the attention of Colney Heath. A request for a seat or seats on the common from users and walkers

#### **Play areas**

Annual ROSPA safety reports & available to members, Clerk will copy out HPT done on all sites at same time as ours. Cllr Brazier may wish to report on renewal of Trestle play area.

### **1024 FORMER BT TRIAL SITE-**

Issues pending, Clerk to report, Council keen to acquire options.

### **1025 PARISH REPORTS AVAILABLE**

**Parish Warden**-Reports available at meeting

**Ranger** Reports available at meeting

**Parish Gardener**-Report available at meeting

**Fly Tipping**-Reports-Rubbish dumped at Boissy Park area-Reported

**Anti Social Behaviour**-Incidents to be reported

### **1026 HIGH STREET RECREATION AREA & CHFC PAVILION**

JMI and CHFC request a meeting with landowners to discuss what we can do with the track. Recent complaints of large potholes and accidents whilst being used for parking by parents to collect children from JMI. Site is designated access only not a car park, but used as for years. Works to secure an electric standard citification requiring further estimates- Clerk to report. Possible conjoining CHFC and JMI of junior training facilities, gate entry on boundary fence.

### **1027 PUBLIC QUESTIONS**

Opportunity for public and parishioners attending to raise issues and questions to councillors. *Refreshments served during approx 5 min recess*

## **HIGHWAYS & TRANSPORT**

### **1028 HIGHWAYS REPORT**

To discuss proposed new Longabout Plans, Cllr Brazier may wish to report  
Recent proposal from SCADC for a New "Green Ring" cycleway for the St Albans area

## **COMMUNITY**

### **1029 COMMUNITY BUS**

Lead Cllr Horner to report.

### **1030 VILLAGE HALL COMMITTEE-COUNCIL MEMBERS**

Lead member Cllr Horner to report.

### **1031 TREASURE TOTS**

To receive a report of progress of the Pre School from Lead member.

**1032 MEMBERS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL**

For District members to report any informative matters to council.

**1033 HIGHFIELD PARK TRUST**

Trustee member report and forthcoming events-from Cllr K Barnes.  
ROSPA Safety reports will be copied to HPT.

**1034 PARISH & COUNCIL EVENTS**

Do members wish to change date of next meeting from 4<sup>th</sup> July to 11<sup>th</sup> July not to clash with exceptional summer event at Highfield Park? Parish office leave, details at meeting  
Larks in Parks event Sunday 30<sup>th</sup> June event needs more volunteers who can help on the day and with setting up and clearing up after. Deputy Clerk needs names of members helping.

**1035 PAPERS LISTED FOR MEMBERS ATTENTION-see Appendices 2 & 3**

See appendix 2 & 3 listed papers for members to view or are available from parish office.  
Please request and we will forward details to members by e-mail or hard copy

**1036 COMMUNITY POLICING**

Police meeting took place Friday 14<sup>th</sup> June at 7pm at Community Room any reports

**1037 CORRESPONDENCE**

Clerk to report to council unless issues are in specific in agenda or have discussed earlier.  
Letter from Affinity Water-31<sup>st</sup> May re Draft of Water Resources.  
Affinity Water-allowed to put monitoring device in Smallford Triangle manhole.

**1038 PARISH MATTERS OFFICE & CHRONICLE**

Clerk to report Parish office Chronicle summer edition published included parish matters  
Deputy Clerk attended Parish Council round table and SCADC CEO James Blake-on 21<sup>st</sup> May issues raised to report. Next Chronicle August deadline for autumn issue-require a member to do parish matters. Clerk to advise staff leave dates during summer to members.  
Office closed all day on Tuesday 18<sup>th</sup> June- Deputy Clerk attending Parish Conference.

**1039 PARISH WEB SITE-UPDATES -Peter Fleming Designs**

To consider any updates on site and any further changes. Office also has some revisions to do.

**1040 MEMBERS QUESTIONS OR LATE MATTERS**

To receive questions and comments from Councillors or hear about any late matters

*See Appendices 1 & 2-following on green paper (if hard copy) on pages 5-11*

The meeting closed at.....

John Dean

Clerk to the Council

© CHPC/jed- JUNE 2013 Agenda published 07-06-2013

L&N Plan- abbreviated refers to Localism & Neighbourhood plan or Community Plan

CLG- abbreviated is Communities and Local Government Office

HLS- abbreviated is Higher Level Stewardship-DEFRA

ROSPA is a play safety report-under Royal Society for the Prevention of Accidents banner-known as the ROSPA report

## APPENDIX 1

### 1016 PLANNING-are separate papers

#### PLANNING- May/June 2013

(Planning Advisory Committee-all members comments)

#### **Planning List received**

<b>Number</b>	<b>Address</b>	<b>Application</b>	<b>Decision/Recommendation</b>
5/13/0874	Nicholas Breakspear School	Removal of condition 8 (lamps to be fitted with anti-glare baffles or cowls) of planning permission 5/11/0592 dated 5/7/11 for changing/teaching building and new multi use games area with floodlighting to existing school playing field	No objections There is sensitivity on this lamp issue from residents and we have accepted the technical qualification from the planning officer regarding glare and uplighting However we do need to be certain that if this application is granted the specification of the lamps will not effect the nearby residents in the way they suggested. Given that qualification we could not oppose this application. Comments on SADC website
5/13/0870	104 Hill End Lane	Single storey rear extension	No objections - Comments on SADC website
5/13/0860	22 Cairns Close	Two storey rear extension following demolition of rear conservatory (resub following refusal of 5/12/3251)	No objections – Comments on SADC website
5/13/0343	37 Church Croft	First floor rear extension, loft conversion with front, side and rear rooflights and alterations to openings	No objections –Comments on SADC website
5/13/0919	498 Hatfield Rd	Single storey rear extension – Certificate of Lawfulness	No objections – Comments on SADC website
5/13/0923	4 Cranwell Close	Garage conversion, internal alterations and new folding doors to rear	No objections - Comments on SADC website
5/13/0936	35 Wynches Farm Drive	Garage conversion	No objections – Comments on SADC website
5/13/0675	The Barley Mow PH	Demolition of existing property and associated structures and construction of twenty dwellings comprising five, two bedroom and fifteen, three bedroom houses (including 7 affordable houses) with associated access, parking, landscaping and alterations to existing highways and footpaths	In council this has had a mixed review with members. Responses so far show there is more opposition with over - development of the available site, there is insufficient road access for the number of units envisaged. The determination of GB or Brownfield site remains questionable and requires a

			district decision. Other objections raised to the development include no appropriate infrastructure or sustainable transport and further suggestion that this is on a flood plain. In support the site could provide new or affordable housing in the parish. Our suggestion would be that the final decision is referred to planning committee who are more aware of the housing need and policies for this district in the forthcoming planning structure – Comments on SADC website
5/13/1068	605 Hatfield Rd Notcutts	Changes to access and car parking layout and new entrance gates (resubmission following invalid application 5/13/0763)	No objections – Comments on SADC website
5/13/1017	13 Bullens Green Lane	Part single, part two storey side extension, single storey front and rear extensions	There is a previous permission for a larger extension on this site, this application is just to reduce the existing permission – No objections – Comments on SADC website
5/13/1030	CH Service Station	Discharge of Condition 5 (landscaping management plan) 6, (landscaping maint schedule( and 8 (site investigation scheme) of planning 5/13/3199 24/1/2013 for change of use class B8 (hire/storage centre) to Class sui generis (car sales) retro	No objections – Comments on SADC website
5/13/1070	The Grove, Roestock Lane	Demolition of outbuilding and provision of two detached dwellings and garages and alteration to existing access	Opposed – Inappropriate development on the Green Belt – Comments on SADC website
5/13/1120	Glyn Hopkin	Demolition of existing external wash bay and skip storage area and construction of new vehicle valeting building	No objections – Comments on SADC website
5/13/1148	Glyn Hopkin	Advertisement consent – Display of internally illuminated totem sign	No objections – Comments on SADC website
5/13/0963	Glyn Hopkin	Alterations to shop front, cladding, windows and doors to all elevations extension to create reception area, internal alterations to sales, workshop and staff areas and alterations to parking layout	No objections – Comments on SADC website

5/13/1015	Glyn Hopkin	Discharge of Condition 2 (samples of materials) of planning permission 5/13/0023 for refurbishment of existing car showroom workshop and offices to provide 10 car showroom, service reception, car handover bay, parts dept, 10 car workshop, MOT bay customer cladding shop front and doors to silver and alterations to openings	No objections – Comments on SADC website
5/13/1064	Oaklands Lane	Replacement leachate treatment plant at Landfill site	No objections – Comments on SADC website
5/13/0976	338 Camp Road	Loft conversion to habitable accommodation with rear dormer window and new opening to front elevation	With All Cllrs 31/5/2013

### Planning Approvals & Decisions

Number	Address	Application	SCADC Decision
5/13/0301	30 Highfield Lane	Two storey side extension, roof alterations and single storey rear extension	DC3 Conditional Permission
5/13/0328	47 Cranbrook Drive	Single storey front, side and rear extensions	DC3 Conditional Permission
5/13/0393	8 Roestock Gardens	Construction of one bedroom bungalow with associated landscaping, boundary fencing and parking	DC4 Refusal
5/13/0426	163 Colney Heath Lane	Outbuilding	Certificate of Lawfulness - Refused
5/13/0554	Glyn Hopkin	Advertisement Consent – Display of non –illuminated fascia signs, one internally totem sign, one non-illuminated fascia sign, one internally illuminated free standing entrance surround, six non-illuminated free standing directional signs and three 12 m high flag poles with nylon flags	Partial Express Consent
5/13/0575	75 Tollgate Rd	Loft conversion with two rear rooflights	Certificate of lawfulness Approved
5/13/0592	40 Starlight Way	Garage conversion and single storey side extension to form new garage	DC3 Conditional Permission
5/13/0603	7 Sovereign Park	Garage conversion	Certificate of Lawfulness Approved
5/13/0744	8 Boissy Close	Conversion of garage into habitable room	Certificate of Lawfulness Approved
5/13/0770	15 Sleapcross	Extension to roof with rear dormer	Certificate of

	Gardens	window and front rooflights, new side window, and single storey rear extension following demolition of existing side extension	Lawfulness Approved
5/13/0405	5 Manston Way	Single storey side extension and loft conversion incorporating three side dormer windows, three front rooflights, and one second storey side window	DC3 Conditional Permission
5/13/0644	93 Colney Heath Lane	Vehicle crossover	DC4 Refusal
5/13/0617	Hawthorns Roestock Lane	One, three bedroom detached dwelling with attached garage (resub following refusal 5/12/2504	Withdrawn
5/13/0704	2 Kay Walk	Single storey rear extension, rear conservatory and front porch	DC3 Conditional Permission
5/13/0722	Cherry Green Trees	Replacement of existing asbestos cement roof with fibre cement roof sheeting raising ridge height by 200mm	DC3 Conditional Permission
5/13/0446	Cherry Green Trees	Construction of store for camping equipment	DC3 Conditional Permission
5/13/0678	100 Tollgate Rd	Single storey rear extension	DC4 Refusal
5/13/0860	22 Cairns Close	Two storey rear extension following demolition of rear conservatory	DC4 Refusal
5/13/0923	4 Cranwell Close	Certificate of Lawfulness – Garage conversion internal alterations and new folding doors	Withdrawn
5/13/0444	Scrap Yard 1 Roestock Lane	Demolition of existing structures and erection of maintenance workshop	DC4 Refusal
5/13/0870	104 Hill End Lane	Single storey rear extension	DC3 Conditional Permission
5/13/0919	498 Hatfield Rd	Certificate of Lawfulness (proposed)- Single storey rear extension	Certificate of Lawfulness approved
5/13/1213	The Grove	?	Withdrawn

#### Appeals/Discharge of Conditions

Number	Address	Application	SCADC Decision



## APPENDIX 2

1035 PAPERS LISTED FOR MEMBERS ATTENTION-see Appendices 2

MAY/JUNE- 2013

W/c 30 April 2013

Committee/Papers	Agenda or Minutes	Date & Time
Planning Referrals	Agenda	9/5/13

W/c 6 May 2013

Committee/Papers	Agenda or Minutes	Date & Time
Planning Development Control Committee	Agenda	20/5/2013
Audit Committee	Minutes	24/4/2013

W/c 13 May 2013

Committee/Papers	Agenda or Minutes	Date & Time
Planning Referrals Committee	Minutes	9 May 2013
Agenda for Council	Agenda	22 May 2013
Planning Development Control	Minutes	9 May 2013
Planning Development Control Committee	Agenda	28 May 2013

W/c 27 May 2013

Committee/Papers	Agenda or Minutes	Date & Time
Local Services Scrutiny Committee	Agenda	6 June 2013
Planning Development Control South	CANCELLED	10 June 2013
Planning Development Control South	Minutes	20 May 2013
Planning Referrals	Minutes	23 May 2013

W/c 3 June 2013

Committee/Papers	Agenda or Minutes	Date & Time
Planning Development Control Committee	Agenda	17 June 2013

End of May 2013 appendix reports – Kim Parker-Mead

