



COLNEY HEATH PARISH COUNCIL

Alban Park Office
Windfall House, D1, The Courtyard
Alban Park, St Albans
Hertfordshire AL4 0LA

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

Tel: 01727 825314

Email: clerk@colneyheathparishcouncil.gov.uk

23 February 2018

To Members of the Parish Council,

Councillors, Peter Cook (Chair), Derrick Crump (Vice-Chair), Kevin Barnes, Susan Devi, Cecilia Hathaway, Pam McDonagh, Margaret Nash, Mark Ouzman and Russell Solts

The next meeting of the **Parish Council** will be held in Charles Morris Hall, Tyttenhanger on **Thursday 1st March at 7.30pm** when your presence is summoned for transacting the business outlined below.

The press and public are welcome to attend the meeting.

Lisa Chaplin

Clerk to Colney Heath Parish Council

**THE MEETING WILL
BE AUDIO RECORDED**

AGENDA

- 27/18 APOLOGIES**
To receive and accept apologies for absence
- 28/18 DECLARATIONS OF INTEREST**
a) To receive declarations of interest from councillors on items the agenda
b) To receive written requests for dispensations for declarable interests
c) To grant any requests for dispensation as appropriate
- 29/18 QUESTIONS FROM THE PUBLIC**
Members of the public may make representation, ask questions or give evidence in respect of the business on the agenda for a maximum of 3 minutes.
- 30/18 MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL**
a) To accept and sign the minutes of the Full Meeting of the Parish Council held on Thursday 1 February 2018
b) To review and accept the matters arising/action report



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31/18 **REPORTS OF COUNTY, DISTRICT CLLRS/EXT BODIES**

To hear verbal reports or accept and note written reports, if provided from:

- a) County Councillors Gordon & Hale to include HCC/Highways
- b) Hertfordshire Road Casualty & Transport Facts 2017
- c) District Councillors Brazier & Day
- d) Police & Crime Report
- e) Highfield Park Trust – Trust Office Update
- f) SADALC – minutes from meeting

32/18 **PLANNING LISTS, APPLICATIONS, RECOMMENDATIONS, REFUSALS & ENFORCEMENTS.**

a) The Council have received and will discuss the following applications;

- | | |
|-------------|---|
| 5/2017/3625 | Smallford Lane, AL4 0SA |
| 5/2018/0082 | Starlight Way, AL4 0JH |
| 5/2018/0099 | Oaklands Lane, AL4 0HR |
| 5/2018/0115 | Alban Park, AL4 0JJ |
| 5/2018/0182 | Puddingstone Drive, AL4 0GY |
| 5/2018/0084 | Lynch Ct, Princess Diana Drive, AL4 0FG |
| 5/2018/0250 | Roestock Lane, AL4 0QP |
| 5/2018/0299 | Tyttenhanger Green, AL4 0RW |
| 5/2018/0211 | Hill End Lane, AL4 0AJ |
| 5/2018/0229 | Hill End Lane, AL4 0AJ |
| 5/2018/0048 | Nuckies Farm, Coursers Road |

- b) Notification of Householder Appeal, Redhall End, AL4 0NE
- c) Refusals & Enforcements update

33/18 **FINANCE, AUDIT & GOVERNANCE**

- a) Approval of BACS payments for Thursday 8th March 2018
- b) To receive, accept & sign the bank reconciliation & bank statements
- c) To consider quotes and donations
- d) Review of the Governance & Policy Register
- e) Policies for review:
 - Social Media
 - Media
 - LGPS Scheme Employers Discretions
 - Overtime & TOIL
 - Lone & Home Working
 - Recruitment
 - Equal Opps
 - Equality & Diversity
 - Hand & Arm Vibration
- f) Member email



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34/18 **ENVIRONMENT, THE COMMON & PUBLIC OPEN SPACES**
ENVIRONMENT WORKING PARTY

- a) To receive an update on any Environment matters
- b) Update on works at Park Corner/Common

35/18 **BUILDINGS & ASSETS**

- a) To receive verbal or written reports on the following;
 - High Street Pavilion;
 - Old Air Raid Shelter;
 - Roestock Park Scout & Guide Centre;
 - Charles Morris Hall Committee;
 - Village Hall Council

36/18 **LEGAL MATTERS**

- a) To receive an update on any progress on outstanding legal matters

37/18 **PARISH ADMINISTRATION**

- a) Clerk Report
- b) Correspondence
- c) Communications Report

38/18 **ANY OTHER BUSINESS**

To receive any comments from Councillors, deal with any urgent matters agreed by the Chair or for matters to be raised and placed on agenda for the next meeting

- 39/18** If the Council resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.