



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
Hill End Lane
St Albans
Hertfordshire AL4 0RA
Tel: 01727 825314 Email: clerk@colneyheathparishcouncil.gov.uk

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

10th January 2020

To Members of the Parish Council,

Councillors, Kevin Barnes, Chris Brazier, Hilary Brazier, Peter Cook, Judy Mulroney, Kate Slaughter & Russell Solts, (two vacancies in Colney Heath Ward).

You are summoned to attend the next meeting of **Colney Heath Parish Council** that will be held in **Highfield Park Trust Atrium, Highfield Park Trust Visitor Centre, Hill End Lane, St Albans AL4 0RA** on **Thursday 16th January 2020 at 7.30pm**. Your presence is summoned for transacting the business outlined below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter private session where members of the public & press are excluded.

Lisa Chaplin LCGI (Hons) CPFA CiLCA
Clerk to Colney Heath Parish Council

**THE MEETING WILL BE
AUDIO AND VIDEO
RECORDED BY THE
PARISH CLERK***

AGENDA

- 20/98 APOLOGIES, ANNOUNCEMENTS**
To receive and accept apologies for absence
- 20/99 DECLARATIONS OF INTEREST**
a) To receive declarations of interest from members regarding this agenda
b) To receive written requests for dispensations for declarable interests; and
c) To grant any requests for dispensation as appropriate
- 20/100 QUESTIONS FROM THE PUBLIC**
Members of the public may make representation, ask questions or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes. Guidance on public participation available from Parish Office
- 20/101 REPORTS FROM COUNTY & DISTRICT COUNCILLORS**
To hear verbal reports or accept and note written reports, if provided from:
a) County Councillors
b) District Councillors



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- 20/102 MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL**
To accept and sign the minutes of the Full Meeting of the Parish Council held on Thursday 5 December 2019
- 20/103 PLANNING - LISTS, APPLICATIONS, RECOMMENDATIONS, REFUSALS & ENFORCEMENTS.**
- a) The Council have received and will discuss the following applications and appeals:
- | | |
|-------------|-------------------------------|
| 5/2019/3084 | Tillage Close, AL4 0FN |
| 5/2019/3070 | Ard Maca, Smallford AL4 0SE |
| 5/2019/3055 | Lyon Way, AL4 0QN |
| 5/2019/3110 | Wynches Farm Drive, AL4 0XH |
| 5/2019/3118 | Drakes Drive, AL1 5AF |
| 5/2019/3121 | Wilkins Green Lane, AL4 0HQ |
| 5/2019/3022 | Smallford Works, AL4 0SA |
| 5/2019/3198 | Smallford Lane, AL4 0SA |
| 5/2019/3224 | Hall Gardens, AL4 0QF |
| 5/2019/3248 | Princess Diana Drive, AL4 0DF |
- b) To resolve delegated authority for Neighbourhood Plan Steering Group (NPSG) led by Neighbourhood Plan Project Office (NPPO) to comment on planning applications on for Parish Council as necessary
- c) To receive an update on Local Plans and associated matters
- d) To receive an update on Ellenbrook and to confirm Councillor Peter Cook to attend meetings including as shadow Trust representative
- e) To resolve delegated authority for NPSG led by NPPO to produce draft response to South Central Growth and Transport Plan (SCGTP)
- FINANCE, AUDIT & GOVERNANCE**
- 20/104 FINANCE**
- a) To receive, check and approve invoices for BACS payments scheduled for payment 23 January 2020.
- b) To note Precept demand sent to St Albans District Council 16 December 2019
- 20/105 AUDIT**
To note interim audit completed 28 November 2019
- 20/106 COLNEY HEATH VILLAGE HALL PARISH OFFICE**
To discuss as requested background documentation and to receive and discuss Colney Heath Village Hall Council correspondence
- 20/107 ROESTOCK HUT**
To discuss continued occupation of building by 1st Colney Heath Scout Group



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20/108 **PARISH NOTICEBOARDS**

To approve removal of existing damaged noticeboards from all locations and to discuss Clerk recommendation to order three new Ward located noticeboards

20/109 **REPORTS FROM REPRESENTATIVES OF EXTERNAL BODIES**

To receive a verbal or written update if available from

- a) Police & Crime Report and/or Police Liaison representatives
- b) Highfield Park Trust
- c) Tyttenhanger Quarry
- d) Twinning Association

20/110 **PARISH ADMINISTRATION**

- a) To note the Clerk report
- b) To discuss the Council participation in the LGPS insurance scheme to protect against pension commitments for long term sickness and resolve to continue in the Parish and Town Council pooling arrangement
- c) Request for use of Parish Council owned field at rear of Charles Morris Hall for firework event 7 November 2020
- d) Request for use of Parish Council owned Colney Heath Recreation Ground and pavilion for Soundtruck event 20 June 2020
- e) Request for meeting to discuss Colney Heath Pavilion lease expiring in March 2021
- f) VE Day 2020

20/112 If the Council resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.

*Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member or a member of the, press or public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session.

You are kindly requested to inform the Chairman or Parish Clerk if you are or intend to record a meeting using any method.

The Parish Council take no responsibility for any recordings taken by individual Councillors, the press or members of the public. The owners of recordings should be contacted directly should an individual wish to exercise their right to be forgotten from any privately taken or owned recordings.