



## COLNEY HEATH PARISH COUNCIL

Highfield Park Office  
Hill End Lane  
St Albans  
Hertfordshire AL4 0RA

Colney Heath Village Office  
83 High Street  
Colney Heath  
Hertfordshire AL4 0NS

Tel: 01727 825314 Email: [clerk@colneyheathparishcouncil.gov.uk](mailto:clerk@colneyheathparishcouncil.gov.uk)

**15<sup>th</sup> February 2020**

To Members of the Parish Council,

Councillors, Kevin Barnes, Chris Brazier, Hilary Brazier, Peter Cook, Judy Mulroney, Kate Slaughter & Russell Solts, (two vacancies in Colney Heath Ward).

You are summoned to attend the next meeting of **Colney Heath Parish Council** that will be held in the **Community Room, Colney Heath Village Hall, High Street, Colney Heath AL4 0NS** on **Thursday 20<sup>th</sup> February 2020 at 7.30pm**. Your presence is summoned for transacting the business outlined below.

The meeting is open to the press and public unless the Council do otherwise RESOLVE to enter private session where members of the public & press are excluded.

**THE MEETING WILL BE  
AUDIO AND VIDEO  
RECORDED BY THE  
PARISH CLERK\***

**Lisa Chaplin LCGI (Hons) CPFA CiLCA**  
**Clerk to Colney Heath Parish Council**

### AGENDA

- 20/113 APOLOGIES, ANNOUNCEMENTS**  
To receive and accept apologies for absence
- 20/114 DECLARATIONS OF INTEREST**  
a) To receive declarations of interest from members regarding this agenda  
b) To receive written requests for dispensations for declarable interests; and  
c) To grant any requests for dispensation as appropriate
- 20/115 QUESTIONS FROM THE PUBLIC**  
Members of the public may make representation, ask questions or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes. Guidance on public participation available from Parish Office
- 20/116 REPORTS FROM COUNTY & DISTRICT COUNCILLORS**  
To hear verbal reports or accept and note written reports, if provided from:  
a) County Councillors  
b) District Councillors



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**20/117 MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL**  
To accept and sign the minutes of the Full Meeting of the Parish Council held on Thursday 16 January 2020

**20/118 ROESTOCK HUT**  
To discuss proposal for occupation of hut received from 1<sup>st</sup> Colney Heath Scout Group

### **FINANCE, AUDIT & GOVERNANCE**

**20/119 FINANCE**

- a) To receive, check and approve invoices for BACS payments scheduled for payment 23 January 2020
- b) To note the minutes and recommendations of the Finance Committee who met on Thursday 30 January 2020
  - To note the report requested in consideration of the potential sale of Gloucester Park
  - To discuss the recommendation regarding the payment of utility bills and other matters at the Colney Heath Village Office
- c) To consider and review the quote to commence the renegotiation by a consultant of the Colney Heath Recreation Ground lease and provide recommendations

**20/120 AUDIT**  
To note date of internal audit of financial year 2019/20

**20/121 GOVERNANCE**

- a) To approve grant application forms and timetable for allocations 2020/21
- b) To receive documentation from Soundtruck 2020 and discuss June 2020 event
- c) To note and approve the recommendations of the Environment working party on the Grass Cutting contract 2020/21
- d) To discuss the offer of a meeting in regards the adverse possession claim on the Old air Raid Shelter, Colney Heath

**20/122 PLANNING - LISTS, APPLICATIONS, RECOMMENDATIONS, REFUSALS & ENFORCEMENTS.**

- a) The Council have received and will discuss the following applications and appeals:

|             |                             |
|-------------|-----------------------------|
| 5/2020/0031 | Chivenor Place, AI4 0AD     |
| 5/2020/0032 | Newfield Way, AL2 3EF       |
| 5/2020/0006 | Hall Gardens, AL4 0QG       |
| 5/2020/0107 | Puddingstone Drive, AL4 0GX |
| 5/2020/0123 | Colney Heath Lane, AL4 0TN  |
| 5/2019/3188 | Earth Bund, Lyon Way        |
| 5/2019/2739 | Starlight Way, AL4 0JP      |



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5/2020/0239 Sleapshyde Farm, Smallford  
5/2020/0240 Sleapshyde Farm, Smallford  
5/2019/3240 Radio Nurseries/Oaklands Lane, AL4 0HS

- b) Local Government Boundary Commission for England  
Council to confirm their response when considering the recommendations on electoral arrangements giving delegated authority as required.

### 20/123 **REPORTS FROM REPRESENTATIVES OF EXTERNAL BODIES**

To receive a verbal or written update if available from

- a) Police & Crime Report and/or Police Liaison representatives
- b) Highfield Park Trust
- c) Tyttenhanger Quarry
- d) Twinning Association

### 20/124 **HUMAN RESOURCES COMMITTEE**

To note the minutes and recommendations of the Finance Committee who met on Thursday 30 January 2020

### 20/125 **PARISH ADMINISTRATION**

- a) To note the Clerk report

20/126 If the Council resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.

\*Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member or a member of the, press or public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session.

You are kindly requested to inform the Chairman or Parish Clerk if you are or intend to record a meeting using any method.

The Parish Council take no responsibility for any recordings taken by individual Councillors, the press or members of the public. The owners of recordings should be contacted directly should an individual wish to exercise their right to be forgotten from any privately taken or owned recordings.