

**MINUTES OF THE FULL COLNEY HEATH PARISH COUNCIL MEETING
HELD IN THE VILLAGE HALL ON THURSDAY -9TH JUNE 2005**

Present;- Cllr's G Rump Chair-Cllr D Crump-Cllr C Brazier*- Cllr Clarke-
Cllr Corley -Cllr J Day-Cllr J Henchley-Cllr P Reeves. (*Late at 9pm)

Clerk; Mr J E Dean

Members of the Public-Mrs G Moody- Mr D Becker-Connie Anderson Anne Ross
Jeff Lewis Smallford Residents Association, Steve Bates, Mr Mrs Aherne.

A Part II followed this meeting where no Press and Public are allowed to be present

1. APOLOGIES

There were apologies from Cllr Hall who was unwell

2. DECLARATIONS OF INTEREST- ITEMS ON THE AGENDA

There were no specific declarations. The Clerk notes Cllr Henchley role as President of CHFC. He has a non pecuniary interest in matters-member accepted to abstain from voting on all matters connected with CHFC. Allowed- to remain, and offer viewpoint without suggesting of or bearing due influence to, on matters so debated.

3. MINUTES

The minutes of the 7th April 2005 were approved and accepted as correct-

Proposed by Cllr Henchley

Seconded by Cllr Reeves

The minutes were signed by the Chairman as correct.


4 MATTERS THE CHAIRMAN MAY BRING BEFORE THE COUNCIL

The new Chairman wished to firstly thank the fellow Councillors for his nomination and Chair position, he hoped that his year would see a continuation of the past good work of the outgoing Chair Cllr Crump who he thanked. He added that we had a presentation from RDS the Developer involved in the BT site at Smallford, he would adjourn the meeting when they arrived at 8pm to allow members of the public and Smallford Residents Association to give their views. There were also issues of trespass on the Common and a Court Order the Clerk will update under Urgent Business

It was also opportune to mention that he had been invited to judge the Tyttenhanger Sign competition on 5th June 05. Where the clear winner was Cllr Reeves, with his sign design for the village, that we will see later, he offered Council congratulations.

4a DEVELOPMENT PROPOSAL-R.D.S.Ltd ON THE BT SITE-SMALLFORD

The Chairman introduced Mr Roger Rippon and Mr Nigel Reed from BT Investments As BT were the owners of the 30 acre site there were issues of its future now it had become completely surplus to the technical requirements of the Company with new technology taking over the at other places within the company structure. The building of about 100 homes was being considered within the disposal of the land, including about 40% affordable homes. The developer had requested a presentation at a meeting of the Parish Council to offer their plans for members and public to see as a distinct



alternative to other possible future uses that were being looked at. They were in discussion with SACDC development control but as yet no decisions or Council debate had taken place. The land did have previous use and it was hoped that the proposal would fall into allowable areas within the Green Belt on several conditions. As yet however nothing was confirmed Mr Rippon added that they wished to work with the Parish Council and residents. He presented some graphic details on display boards showing the site, its detail and overall plans. They had identified certain needs in the area for additional housing, the plans for this particular site has a great deal of visual open space that would be handed to the District Council in a form of technical lease to ensure that GB open-ness for the future. The houses would be confined to a smaller part of the area with a considerable landscape and tree planting area beyond.

The Chairman opened the debate to Member's comments, Cllr Henchley said he was concerned that this would create wider development in the area and potentially link Hatfield Town and St Albans and we consequentially lose our identity as a village. Cllr Reeves wanted to know what the footprint difference was, and how was it being calculated, Mr Rippon admitted that it was more. Cllr Reeves responded that only roofed areas should be considered not field compounds, telegraph poles or other. The Chairman then briefly adjourned the meeting inviting members of the public to give their opinions, the access through a small lane; part of the original Oaklands Lane gave rise to similar comments from several residents. The traffic predictions were another issue with 300 car movements a day and exit onto a difficult junction at the mini roundabout on the A1057 The residents did not want future highway changes to take place at the end of this narrow lane just for the sake of housing development. The lane was just one and a half vehicles wide, the only entry and exit, the nearby pony field was all part of the rural scene, they did not want this triangle sacrificed. Cllr Crump said that this council would be keen to see this development deferred until the District Plan is published in 2007. Cllr Day said it had wider implications and grave considerable concerns with the other proposed developments at the Glinwell and Oaklands areas for some 800 homes, seeing this as almost a small town overall. Equally taking into account any other proposals as yet to come forward under the ODPM proposals being threatened for the South East Plan and again not known yet. Mr Jeff Lewis spoke on behalf of the residents association saying that pressure on the infrastructure of the area, the schools are full and these developments breed commuter belts not rural lifestyle that people chose to have by living in Smallford Village. In essence they did not want this development intruding in their chosen place to live; it was not wanted and would serve little to enhance the area. It was out on a limb. He agreed and could see very little benefit in fact the opposite, that the need to wait and see the District Plan proposals in 2007 at least. At this point the Chair Cllr Rump resumed and summed up by saying that the developer may wish to take note of the comments. He thanked Mr Rippon and Mr Reed for attending. We as a council would pass our feelings on to the district via our minutes and to County Councillors and other representations within the democratic principles, and also wait for any plans or future proposals being raised in debate in our planning committee. He also stated that if this came forward again we could offer the developer a short public display in a local place giving an opportunity to review any proposals and give our parish a wider opportunity to comment. Taking note of both developer and BT intentions to consult on residents opinions before any final building or site proposals are made to SACDC.

5. URGENT BUSINESS AND MATTERS ARISING

5.1 Colney Heath Common Trespasses on Common Land

The Clerk gave members an overview of the return intrusion by caravans owned by Messrs Robb & Daniels, with two touring vans parked on the opposite side as the previous on the Warren Track. This had taken place soon after the removal by crane of the previous mobile home on Tuesday 1st June. The mobile home was taken to a private land area within St Stephens Parish and caused disquiet. In short the removal was considered to be poorly executed leaving this council with a bill for £1000.00. Complaints have been received from parishioners to the office and also Councillors. Both Cllr Brazier and the Clerk have been putting pressure on SACDC to sort this matter out once and for all taking account of the fact we have a valid Court warrant with "A no return within 3 months condition". Other High Court judgements will come into effect in early July ordering removal of other structures at Coursers Road showing matters are probably connected with the need to remove vans from that site. Advice was sought on the legal issue with CHPC Solicitors, the warrant is held by SACDC and we would need to pursue this differently in an action, with high cost risk. The Clerk will keep the members informed, a letter has been sent to Mr Lovelady and Cllr Brazier intends to pressure the issue in committee at SACDC later this week.

A copy of all correspondence to be distributed to members

5.2 Pre School-Treasure Tots a Parish Council & Community Partnership.

Cllr Corley gave her report, there was an Fund Raising day on 15th May good weather and all had a lot of fun with £230 made from the stalls and bouncy castle, with a great deal of thanks to the T/T Committee and Tracy Aplin. It was planned to have the AGM on the 14th June at 8pm along with an introduction and new parents day in the afternoon. (This AGM only has since this meeting been postponed to 12th July 2005) On that day the OFSTED report had arrived and the Clerk had given a copy to Karen Chittenden the Leader of Pre-School, and Cllr Corley. The outcome was good with satisfactory or better noted on all counts, in general a good report with positive results that will enhance the future of the Pre School. Members wished to pass thanks to the leader and staff for their hard work making the school a success

5.3 Coursers Road

Cllr Brazier said the decision of the High Court remains for removal of caravans and other illegal buildings on the flood plain. (See various correspondence-SADC)

5.4 Highfield Trust and Park

No further reports still the official opening was still expected to be announced later. Cllr Reeves added that three committees have been set up and two are yet to meet he had a diary date for the 12th July for his own attendance.

5.5 Lafarge-High Street Recreation Ground-Entrance & Access

The Clerk reported that we had a lease document requiring signature; the yearly fee had been reduced to £100 since the earlier advice from Ottaways was caution, and members declaring that we had title and or rights of passage. It was agreed to copy out this document to members, defer to July and re debate before signing. The Clerk will advise Lafarge of the delay.

5.6 Crime Report

No report received, nor had any news of a PCSO yet, the local relay reports circulated mention distraction crime, with two persons especially to the elderly were prevalent.
See other information page 12

5.7 Transport local Busses (Colney Heath Transport Group)

Cllr Corley gave a report on the meeting with the Steering Committee on 7th June, a copy of that is attached for members. There is to be a trial period of 3 months with a dummy run on 24th June and a start on 1st July. The cost of each trip is about £2 and the funding of the hire £60 needs to be underwritten by CHPC. This is considered to be unlikely, other than for the dummy run. HCC Officer David Nielan is to donate £250 for the start up costs from his transport budget on receipt of a Parish Invoice. Volunteer drivers and couriers are required to add to two so far. Any member of the council who can spare a few hours to drive the bus or help with courier duties on the weekly trip. (Training given!) No special qualifications other than a clean licence. Cllr Henchley has agreed to volunteer as passenger on 24th to help with the training along with the Clerk and others to check the procedure for the start date. Booking can be made via the Parish Office, and the Clerk intends to use the dormant MAP account to create a separate note of monies for this trial period. (See report for other details) Copy of Transport Group Minutes to be circulated.

5.8 Tyttenhanger Sign

Cllr Reeves was the clear winner and members offered their congratulations, the sign was explained by Cllr Reeves from the drawing with connections to the local historic manor houses-Tyttenhanger and Highfields. There association with Charles Morris Esq., the noted local benefactor and resident of the house. The Clerk is to arrange for copies and to meet with Cllr Reeves to decide the make up and construction choices to get costs and arrange and produce it. Suggestions were debated on the places or possible location most likely near telephone box or another suitable focal village site. Planning permission with fee will also be required to SACDC via the parish office.

5.9 Commons Stewardship (See 10.5)

The Clerk said he had applied for grants in May under a part of the stewardship scheme, the application was tight to the deadline having been poorly publicised and reprimanded in the national press. He also stated the contractor had been on Furze Field to flail the hawthorn, the result was quite good but he was keen to have him back in late July or early August for a second cut. The cost was around £180 per cut. Estimates will be called for the fencing and it was hoped to provide these to members in the September meeting. Other detail regarding the Stewardship was underway or in plan to be completed. Cllr Brazier was not able to comment, delayed at a meeting.

5.10 Vehicle Intrusion on to Colne Heath Common

The Clerk said we have the matter in hand there was no further news at this time, we have a proposal to hold a public meeting.

5.11 Schools Appeals

Cllr Crump said he felt sure that all had been allocated places although some not in the first choice category. The matter is now removed from the agenda.

6 SPECIAL AND NEW BUSINESS

6.1 Smallford Landfill Site Methane Levels Monitoring

There was little to report, Cllr Crump had no comments and the Chair Cllr Rump suggested we move on but keeping the item on the agenda. He said that with a busy Agenda he would move on with other headings if there were no reports or business to debate at this Council Meeting

6.2 Vital Villages Plan-Published November 04

Cllr Corley said this was mainly linked to the Transport issue now and the connection with the community bus already mentioned in 5.7.

6.3 Youth Club

Councillor Brazier was not present at this stage and so the start of a youth session at Highfield could not be covered this time.

6.4 Smallford Residents Association

The issue of BT site covered earlier by the presentation from the developer.

7. FINANCE

The Clerk submitted the financial report and gave details of the current financial and expenditure position. The audit had been received for 2002-3 and this would need members approval in July meeting see item 7.2.

7.1 Payments and Income

The Clerk gave members details of the income and expenditure to date including all emergency payments with details on a spreadsheet, the Clerk answered member's questions from the payments list. Figures were given regarding bank accounts as below- at 31 May 2005 members agreed and approved the statement as recorded. This month there was a payment total of £105619.51 including the wage and transfer The financial statement for May/June 2005 was presented and approved;-

Proposed Cllr Crump

Seconded Cllr Reeves

Bank Movements and Finances

Bank Transfer from Reserves to General Account-03/05/05 -£100,000.00-this has been placed on 90 day deposit account to 03/08/05

Bank Statement Capital Reserves £58021.63 Reserve Account £ 628.14

Bank Main Reserve Account £19879.63 Current Account £1850.38

This is the position of the accounts according to latest statements received-members.

Income-Expenditure & Transfers as noted on the accompanying excel format

Proposed by; - Cllr Brazier

Seconded By; - Cllr Corley

Other Income including P3

This is to be confirmed

Commons Stewardship

May Application at DEFRA for some additional funds, other to be in by October 05

Income from Wayleaves

Collecting the fees have been temporary postponed awaiting the outcome from Legal Expert and the way-leaves issue and public meeting proposal. However the Clerk said he would like to review this by September to obtain the current and past revenue.

7.2 Audit 2002-3-Certification

The Clerk requested the approval now of the payment of £1300.00 + vat for the above audit, he would circulate the comments and ask members to approve at the next meeting July. Proposed Cllr Crump, Seconded Cllr Henschley.

Audit 2003-4

The Clerk said that we now have the Audit Commission documents from Lubbock & Fine to enable their finalisation will be ready for completion, July/August

7.3 VAT Claim-Current year

The Clerk advised the position pending application after internal audit for 2004/5.

7.4 Banking and Signatories

Nothing to report-since members asked to countersign mandate

7.5 Pension

Clerk has requested details for new 2005/6 funding from HCC Pensions to reconcile.

7.6 Budget & Precept-2005-6

Payment made in April-(£100,000 put on 90 day investment) item 7.1

7.7 Payroll and IR

Clerk added that he has no further information at this time pending SLCC/NALC

7.8 Insurance-Zurich Municipal -Re CHFC Ceiling Damage

The Clerk said there would be little point in continuing as the builder had failed to respond to splitting the invoice. Cllr Brazier had tried to assist without any success; the Clerk said it was past the date we could reasonably expect the insurers to accept.

7.9 Rating Demands-Village Hall & Parish Office

The Parish Council had agreed to fund the entire rate demand of the Village Hall which qualifies for 80% rebate under Charity status. The office rating is a separate issue but is commercially rated and will be paid half yearly.

8. PLANNING

Cllr Brazier was now assisting in the planning reviews and consultation, members agreed that with his position on the District Council helped considerably with his in depth knowledge of the SACDC position on any application and officers concerns.

8.1 Planning Applications

Debated;-

5/05/0748	1 Park Lane	Second storey rear extension and roof alteration from hipped to gable end	No objections
	Monarflex, Lyon Way	Three flagpoles, one illuminated pylon sign, four internally illuminated fascia signs, four illuminated wall mounted signs, four directional signs	No objections
5/05/0704	Round House Farm Roestock Lane	Removal of condition 6 of planning permission 5/05/0082 dated 11/3/05	No objections
5/05/0717	4 Housefield Way	Single storey rear and side extension	No objections
5/05/0679-80	BT Trial Site Oaklands Lane	Demolition of existing buildings and structures and erection of 100 dwellings and public open space	Objected. See attached letter
5/05/0701	Brayley Honda	Single storey building to accommodate car wash and double valet bay	No objections
5/05/0687	Kusti Tan Church Lane	Two storey and first Lane side extension and insertion of front and rear dormer windows into existing roof structure	No objections
5/05/0804D C	Brandon 1-20 Hill End Lane	Twenty portable dwellings for homeless persons	No objections- Are there systems in place to support these families i.e social serv, bus service, school places, doctors.
5/05/0796	6 Roestock Gardens	Second storey side extension with garage conversion	No objections
	Sainsbury Local/Shell Uk	Application for a Premises Licence	Copy given to Cllr Brazier, Day, Henchley
5/05/0827	Land South of 1 Pitt Drive	Installation of a double pouch box	No objections
5/05/0828	Land adj 2 Princess Diana Drive	Installation of a double pouch box	No objections
5/05/0958	Unit 4 Highfield Park Local centre	Change of use from Class A1	No objections
5/05/0934	3 Coopers Gate	Two storey side extension	Opposed- 1. Reduction in light to No 2 Coopers Gate. 2. Over development of site. 3. Building is in 45' angle of neighboring house. 4. The street scene will be adversely affected by this
5/05/0918	2 Grafton Close	Two storey rear extension	No objections
5/050946LB	Popefield Farm	Conversion and extension of former derelict granary and cartshed to two, two bedroom dwellings	Opposed

5/05/0943	22 Stanmore Chase	Rear conservatory	No objections
5/05/0865	2 Puddingstone Drive	Part single, part two storey side extension and rear conservatory	No objections
5/05/0895	528 Hatfield Road	Demolition of existing and erection of a pair of semi-detached dwellings	Opposed. Conditions to follow. 1. Hatfield Rd – could destroy street scene. And other issues of over development of sight.
5/05/0911	8 Sleapshyde Lane	Single storey side extension	No objections
5/05/0889	125 High Street	First floor side extension, roof alterations and loft conversion incorporating side dormer window	No objections – Concerns and conditions to be attached if approved. 1. Low bearing wall 2. Close to boundary. 3. Overlooking window should be obscure.
5/05/0846	34 Puddingstone Drive	Internal alterations to garage to increase kitchen space	No objections
5/05/0853	St Marks Church Lane	Two storey side extension, removal of steps and door to be replaced by a window on west elevation	No objections
5/05/0970	4 Stanmore Chase	Single storey side and rear extension	No objections
5/05/0969	13 Princess Diana Drive	Loft conversion to include three rear dormer windows and one side second storey window	No objections
5/05/0958	3 Loyd Court 63 russet Drive	Change of use from Class A1 to Class A2	No objections
	Spar Unit 1 Highfield Park Local Centre	Provisional Justices off licence	Copy given to Cllr Brazier, Day and Henchley
5/05/1089	33 Highfield Lane	Rear conservatory	With Cllr Brazier
5/05/1021	Allotment site Hixberry Lane	Retention of storage container	With Cllr Brazier
5/05/1018	41 Highfield Lane	Two storey infill extension to rear	With Cllr Brazier
5/05/1108	86 Highfield Lane	First floor side and single storey side and rear extension	With Cllr Brazier
5/05/0989	54 Sleapshyde lane	Rear conservatory	With Cllr Brazier
5/05/0999A	1 Claughton Court 60 Russet Drive	Display of four internally illuminated fascia signs and two internally illuminated projecting signs	With Cllr Brazier
5/05/1001	W A Renault Dealership Lyon Way	New Office building	With Cllr Brazier
5/05/1094	Land at End of Turning Bay by 7 Wynches Farm Drive	Installation of double pouch box	With Cllr Brazier

PLANNING-Special notes specific.....

518 Hatfield Road-Cllr Reeves had concerns about this development.

59 Highfield Lane-mentioned**Coreys Farm-issues noted****Belgrave Homes**

Cllr Hencheley said about the proposals, also the BT site and members noted his opinions which many agreed upon.

East of England Plan SEERA

The Clerk reminded members he had circulated a review note explaining the plan programme and dates of the expected conclusions into 2006.

8.2 Appeals & Enforcements

Notices circulated and as details delivered to the attention of the meeting

Nuckies Farm-Coursers Road

As previously noted in item 5 and past letters

8.3 Planning Decisions

Members noted applications that had been refused-

8.4 Glinwell/Smallford Garden Village site proposals

Past noted-over development this and Green Belt land-members are informed

8.5 Affordable Housing & Letting

The Clerk confirmed that he had discussions with the Council Letting Officer and that CHPC would be consulted on issues here. Clerk also has details of CPRE Workshop on Affordable Housing July 8th 2005 at Huntingdon-free to CPRE (we are) all day from 10am-3.30pm-if any one wishes to attend, contact Clerk for booking form.

8.6 Planning on the Web

No debate this time

8.7 Licences-Alcohol Sales-Bars- Clubs- Pubs- Hotels- Off Sales-Occasional.

No applications received this time

8.8 Air Quality Action Plan

Remains on agenda-no comments this time

DEFRA-New Measures Clean up our Neighbourhoods

Cllr Day sent details of this new initiative, that from 7th June new regulations come into effect regarding Fly Tipping, litter, chewing gum, nuisance parking, waste, noise, crime & disorder all coming under a new Environment Act. Members circulated.

9. PUBLIC QUESTION TIME- 9-9.10

Matters of concern were the issues of the illegal trespass onto the common with two caravans, there had been a great deal of publicity. Parishioners were dissatisfied with the lack of swift removal. The Coursers Road Planning issue and the development on Glinwell and BT sites were other things that are of general concern the area.

The Chairman was keen to move on with pressures on time due to the more extensive business of the council and agenda this evening.

10 COLNEY HEATH COMMON- (POS)

public open space

10.1 Commons Ranger Report

Several issues reported, the use of trials bikes on the Common, a letter has been sent by the Clerk. There were other reports of other youths riding off road bikes; this has been referred to PC Reynolds. The dead foal was removed on the day reported to the office by the Animal Welfare the Assistant Clerk had reacted quickly to this report. There had been an encroachment onto the common by resident extending his garden area possibly not realising the rules. The Clerk is to investigate and write a letter.

10.2 Three Valleys Water Pipeline across the Common

The offer has been accepted at £1600 with all costs paid by TRVW there is a lease to sign but this has not been done, the Clerk has requested a duplicate be signed in July

10.3 Monitoring of Transco Pipeline

The Chairman added there is no report this time

10.4 Warren Track Access (p/.ROW)

Clerk has no further report other than the matters past reported.

10.5 Common Stewardship (see also 5.9 & 5.10)

Reported in item 5-Clerk said no further items to add-other than a fencing plan to be done and newspaper advertisement for stewardship plan-one months notice required.

10.6 Grass Cutting Contract.

No reports, contractor was continuing with the regular cutting.

10.7 New Bridge

No additional comments from members, item kept on agenda-date 2006?

10.8 Fly Tipping

List for this Parish year continues, the major areas are Barley Mow Lane, Riparian Way, Warren Track. Cllr Reeves asked if rewards had been considered for any public information leading to prosecution. It was agreed to send a letter with the list from April 2004 to date to Mr Brian Peers SADC head of Environment and copy to County and DEFRA plus a letter to Mr Andrew Robinson asking for action and/or CCTV.

11 RECREATIONAL AREAS

11.1 Parish Warden Report

The report was not received in time for the meeting. Clerk to distribute later.

11.2 Parish Gardens Report

May report dated 2nd June circulated, general notes on gardens maintenance.

11.3 Park Inspections

There were no reports this time; Clerk has obtained a quote from specialist contractor, Safe & Sound Playgrounds with new legislation and the risk of non compliance even

greater. Report to be circulated to members. Decision deferred to July regarding costs and engaging the contractor for inspection and continued maintenance. Letter from the secretary Charles Morris Hall was seeking repairs and bark top-up-Pending above.

11.4 Signs

New contractor found, good standard of work, new signs in place at Village Hall, and CMH, with other signs to be listed and completed progressively.

12 HIGH STREET RECREATION GROUNDS

12.1 Colney Heath Football Club

The issue is that between £12-16,500 needs to be provisioned for the Disabled Toilet, it was important to ratify and approve the spend allocation. We had past debated and examined the costs, regarding the choice down to just two builders. Timing was very important to the club, it was hoped that with members approval the builders could be engaged to start ASAP. We had engaged the services of a consultant who reported the cost base and basic requirements. Some of which cannot be done this time round due to the Parish Council commitments from the precept. As landlord we have obligations to meet the 2004 act. Funding by way of small amounts is expected from the Club in approaching the sports charities. Funds and grants from local council are dried up. Cllr Rump and Cllr Reeves suggested and agreed this be deferred to July Meeting.

12.2 Tennis Court Report.

The problem of damage to the chain link fence continues, Cllr Brazier said the use of wire cutters to enter was the nuisance; he repaired the damage on several occasions.

12.3 Lafarge Land Issues

Members agreed to defer to July; the lease needs a signature and approval, Clerk to copy members with the document ahead of next meeting. There was a suggestion that a working party meeting be convened prior to the next full council if possible.

13 COMMUNITY PARK & POCKET PARK

Issues of a review plan and future improvements, is being deferred for consideration.

14 ROESTOCK PARK

14.1 Inspection Report & Play Equipment & Graffiti

Cllr Corley has applied for a Biffa Award, £16,000 to improve the area and recreation facilities, quotes obtained from Matta, Safe & Sound etc.

14.3 Signs, Gates & Equipment

Signs, add to Clerk list-defer.

15 Deleted

16 SMALFORD PARK & DOG WALK

16.1 Entrance Safety

No further reports

17 SLEEPSHYDE PARK**17.1 Inspection Report**

Clerk has no report. Cllr Crump said we should note who maintains by a sign on the gate or fence, indicating Parish Council owned and managed.

18 SLEEPSHYDE POND**18.1 Inspection Report.**

No report this time

Winter work required and job list to do for contractor or Parish Warden.

Clerk has Deep Water sign-RP to install

19 GLOUSCESTER PARK**19.1 Inspection Report**

Similar to last meeting, archive details to be sent to Ottaways regarding land registration. Cllr Reeves is keen to see this resolved. A discussion about narrowing of the entrance as reported by Cllr Reeves, adjacent properties may have encroached. Clerk to write to Ottaways about a title to this land maintained by us.

20 TYTTENHANGER FIELD & PLAY AREA-(CMH)

Cllr Reeves requested play bark; Clerk said he needs have a decision on the use of an approved contractor for all playing areas. Issue deferred a working party to consider. Also letter from Ms Jane Sutton CMH re appeal for new equipment and bark top up.

21 HIGHFIELD PARK & TRUST

Previously reported members had nothing further to add. Report Paper circulated. Cllr Reeves was waiting to hear about committee meetings, some not yet convened.

22 HIGHWAYS**22.1 Public Transport**

Cllr Corley had previously reported in item 5 also letter sent re-forward plan 2005-11 by Cllr Corley in response to public consultation on this matter.

Attending invite CVS Community Lunch re local Transport issues on 23rd June (£10)

22.2 Smallford Trail

No reports, the facilities are abused from trials bikes, noted and remains a problem.

22.Parish Paths Partnership

No reports other that stile at rear of Common Footpath 36 needs replacement.

22.4 Disabled Access to Countryside

Possible future project for a disabled link path to London Colney, matter deferred. The Clerk said we might get materials donated by Lafarge, Cllr Brazier agreed this should be carried forward as important business.

General Highway matters

Cllr Henschley and the Clerk had met the Officer that morning; a spreadsheet report was given to members present. A response to the possible funds available for some highways repairs in answer to the letter from the Clerk requesting our inclusion in the list for works on the High Street and Richardson Place. Limited funds were available and insufficient to make any more significant difference to the CHPC area.

Cllr Henchley also complained of the district strimming and ditching work not being adequately executed, often missed or half done. The matter of Smallford Lane and the Station Road Bridge traffic calming being looked at, as well as use of speed humps in general that were not his favourite feature and should be removed as dangerous.

He went on to say that Mr Kevin Williams had tried to deal with as many issues as he was allowed but lack of funding and poor management made highways second class.

Water Mains Renewal Scheme-London Colney

Notification of nearby area major works causing traffic disruption in Shenley Lane, Coombes Road, Harvey Road, Kings Road, Alexander Road, Oldfield Road, High St White Horse Lane, Chantry Lane, Five Acres, Napsbury Avenue, Aubrey Avenue, Peters Avenue. Whilst not this Parish a very disruptive situation to the end of the year.

23 VILLAGE HALL (COUNCIL OWNED BUILDING)

Copies of the report were circulated and there were no specific reports or issues from the meeting other than the resignation of the Chairman stepping down after 8 years, the replacement is urgent, notices are out. The AGM will be held on 6th July.

24 CHARLES MORRIS HALL (TRUSTEE BUILDING)

Have an application for Grant Aid of £1250.00 towards a sound and hearing loop system *Decision remains deferred-*

Letter from Jane Sutton 6/6/05 regarding the equipment and maintenance issues- Clerk had obtained a quote in May for £3777.50+ vat from Safe & Sound Ltd Matter deferred to Working Party and July Meeting.

Charles Morris Allotments Charity Registration no 254462

25 OUTSIDE ORGANISATIONS

No reports this time.

26 ST ALBANS & DISTRICT COUNCIL

No comments this time

27 OPERATIONAL MATTERS

27.1 Risk Assessments

Two members of staff are requested to complete their forms matter ongoing

27.2 Notice Boards and Bus Shelters

Recent Bus Shelter repairs amounted to £425.00 + VAT. The Clerk mentioned Highfield Notice Board was in hand with plans having to be drawn up. KPM doing.

27.3 Warden Training

Date to be arranged-matter ongoing

27.4 Twining 50th Anniversary

No reports this time.

27.5 Tree Strategy for St Albans

Clerk has no report this time

Correspondence

Invite to Colney Heath Scout & Guide Group invitation to Annual Review, July 13th

Cllr Crump said he would try and attend

Other information

HAPTC Request for Councillor Representatives to APTC's Workshops

Dates Monday 18th July and Friday 30th September-details with the Clerk

SACD Assoc Parish Town Councils

We are hosts to this meeting at the Village Hall Tuesday 5th July; all members are invited to attend. Some light refreshments will be laid on.

VILLAGE HALL AGM

Wednesday 6th July in Small Conference room.

TREASURE TOTS AGM

Tuesday 12th July Village Hall in Small Conference room all welcome

Anne Main MP

In attendance at various locations for public consultations-Village Hall 8th July 10-12 see parish notice board's for other places in the district.

2005-6 Council Meeting Dates

All dates for the new parish year circularised by the Clerk were approved.

There being no further business the meeting closed at 10.14 pm
Under the 1972 Act No Public and Press allowed-There followed a Part II

John Dean

Clerk to the Council

Jed/full-CHPC- mins/month-06/05-© 28/6/05

Minutes of the PART II Meeting 9th June 2005

1. Apologies, Declarations & Announcements.

There were apologies from Cllr Hall there and announcements under item 4*

2. Minutes of Part II on 7TH April 2005

Minutes of the Part II meeting 7th April were approved and accepted as correct

Proposed by Cllr Brazier

Seconded by Cllr Corley

3. Matters arising from the Minutes

There were no matters arising from the minutes

4. Business as follows:-

In view of the lengthy business this evening it was suggested by the Chairman that the entire business be deferred to the Full Council Meeting on 7th July 2005.

*All members agreed to **DEFER and carry the business forward to 7th July**

P2-01 Pre School

Clerk gave an update and give figures of running costs-**DEFER**

P2-03 Staff Engagement –Pre School

Clerk and/or Cllr Corley gave an update-**DEFER**

P2-04 Disability act 2004

Suggest take out into Part 1-**DEFER**

P2-05 & P06 Memorial Requests Including Peggy Hughes Walk Plaque

Families involved with Cllr Brazier and Asst Clerk in arrangements and wording-**DEFER**

P2-07 Parish Office & Staff-new Salary Scales

The Clerk will discuss again with Fin/Committee after decisions at NALC/SLCC are concluded. Meanwhile admin staff +3.5% increases in pay.-**DEFER**

P2-08 Staff (Outside)

Outside staff matters-**DEFER**

P2-10 Code of Conduct & Standing Order Issues

Clerk advises matter remains outstanding and needs to be addressed later-**DEFER.**

P2-11 Insurance

Cllr Brazier assisting Clerk on pavilion water tank claim.**DEFER**

P2-12 Vehicle Intrusion on to Common Land- Council Policy

Consultation and approval of letter to residents-**DEFER**

P2-13 Issues of Statements by Council

Debate to obtain opinions of members regarding CHPC statements-**DEFER**

John Dean

Clerk to Colney Heath Parish Council-at 28th June 2005



**Meeting 7th July 2005 PART II-Note the AGENDA-was DEFERRED FROM 9TH JUNE
Issued with Full Council Agenda (at 9th June) now 7th July 2005-Blue Paper**

To all Members of the Council

1. Apologies, Declarations & Announcements.
2. Approval of minutes of Part II on 3rd March 2005
3. Matters arising from the Minutes
4. Business as follows;-

P2-01 Pre School

Clerk to update and give figures for running costs

P2-03 Staff Engagement –Pre School

Clerk to update

P2-04 Disability Act 2004

Do we assume this is compliant in all of our properties- (without making lots more work for the admin), the letter (advertising) from GIMA is a reminder?

P2-05 Memorial Bench

Julie Ikin has requested the above at a sight to be decided in remembrance in memory of Harry Hefer. Asst Clerk and Cllr Brazier liasing. Relatives of Alex Howard ,the council to consider a bench.

P2-06 Memorial Walk-Dedicated to Peggy Hughes

A request from the family of the late Peggy Hughes, have requested the opportunity to a position dedicated to the memory, a past stalwart of parish life and popular person, past Parish Councillor also. Peggy Hughes -Money available CVS for plaque. Asst Clerk & Cllr Brazier to arrange.

P2-07 Parish Office & Staff-new Salary Scales

Clerk to update –Re NALC/SLCC regarding and incorporating/removal of weighting allowances into new scale positions-Budget provision essential. Clerk to advise members-Implication from Jan 05

P2-08 Staff (Outside)

Clerk to update-Budget pay scales from April 05

P2-10 Code of Conduct Issues

Clerk to advise members that after the recent standards issue with Cllr Henschley we may need to re do our code of conduct. Continuing

P2-11 Insurance

Clerk to update members on pavilion water tank claim. Now probably too late.

P2-12 Vehicle intrusion onto Common Land – Policy Consultation approval.

P2-13 Issue of Statement by Council

Clerk to advise members of procedure and recommendation.

John Dean- Clerk to Colney Heath Parish Council-at 30th June 2005

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