

Colney Heath Parish Council



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06 SEPT 2007

Reeves
4 Oct 2007

**MINUTES OF THE COLNEY HEATH FULL PARISH COUNCIL MEETING
HELD AT VILLAGE HALL ON THURSDAY-6TH SEPTEMBER 2007-7.30.pm**

Present; - Cllr P Reeves Chair.-Cllr D Horner-Cllr Cloke-Cllr Brazier Vice Chair
Cllr Rump- Cllr J Day- Cllr D Crump-Cllr Henchley- (& 1 Vacancy)

Clerk; Mr J E Dean

Public Attendance- Mr D Becker 95 High Street- Colney Heath

1. APOLOGIES & ANNOUNCEMENTS & DECLARATIONS

No apologies all members present for the meeting. There were no declarations on the matters contained in the agenda.

2. MINUTES

The minutes of the Full Council on 19TH July 2007 were approved

Proposed by Cllr Rump

Seconded by Cllr Henchley

The minutes were signed by the Chairman Cllr Reeves as being correct.

2.1 MATTERS ARISING FROM THE MINUTES

Having gone through the pages the members noted there were some minor correction matters arising from the 19th July 2007 minutes.

Matters arising and Corrections to 19th July 2007 Minutes

References on pages 4 item 3.9 Revised Code of Conduct, the Chair Cllr Reeves had indicated at that meeting the voluntary status was overlooked and taken for granted in the code. The work plus the many and varied unpaid duties of all Parish Councillors that do often go quite un-noticed in time and responsibility to service in public life. He cited the new Code of Conduct had made no reference to take this matter into account, or recognise the fact, upon where all members were expected to sign and agree the new Code of Conduct statute No:1159 almost as a matter of course.

Cllr Horner on item 7.4 Transport & Shopping Bus-correction that not all drivers had managed to have a proficiency test, he felt it was an important correction of fact.

Cllr Rump noted in item 10.1 Fly Tipping reports that no mention was made in the minutes about the use of preventative obstruction humps at the Highfield Lane triangle area where frequent tips occur as a solution to try this method to stop tips. The name of the nearby farmer was Mr Surridge not Burr ridge. Cllr Reeves has agreed to speak personally to Mr Surridge about the idea going forward from Cllr Rump.

3 MATTERS THE CHAIRMAN MAY BRING BEFORE THE COUNCIL

The Chair said that he intended to defer until later in the meeting several of the items from immediate attention of the council especially as Cllr Brazier had advised he was due at an earlier meeting and would be late here. His contribution was important.

The Clerk mentioned an enquiry from a prospective new member had not matured. He also presented a letter of thanks for the grant of £250 from St Marks Church to the Chair Cllr Reeves we had received on 31st August 2007.

3.1 Council owned Building Essential Electrical work to Pavilion

The Clerk reported the electrical works to the building had now been completed by Instalec Cllr Brazier had also passed some invoices into the system for repairs and part re-tiling of the showers. The shower pump had also stopped working and a new one was to be fitted, the question was who was responsible to pay. In the lease this could fall as "fabric of the building" and is down to CHPC. The Clerk said a pump was replaced some time ago and he would check the files. However work is arranged an invoice must always be made out to CHPC in order to reclaim VAT portion. The Clerk requested members to allow him to approach the original solicitors who drew up the lease in 1992 adding that the lease was inappropriate to both parties in its present format. The conditions were quite different now and it may be that notices and certain legal conditions have to be followed under the Landlord and tenant Act 1994. Details had past months been given to the Chair and Cllr Brazier of a document setting out some of the procedures. The Clerk added that proper advice was important in order the council get a new lease agreed. It was also possible to get further funding for other activities on the site via Lottery or HCC Sports Funding. In essence this issue must be looked at and if changes happen to take the lease forward into another phase then it is the proper duty of CHPC to take that option. The Auditor was bound to pick up on whatever action that we take on his next visit; it must be appropriate bringing best value for the parish. That means a fair and viable rent on the premises. We will have to reach or be near to resolving a decision by December budget review. The Council agreed the Clerk be given permission to seek advice from the legal firm Turner & Debenham St Albans. Cllr Horner enquired about the other clubs such as Harvesters and Highfield Hall, where the YMCA are involved here in and manage with certain trust situations and the others were involved with St Albans youth.

Proposed Cllr Rump

Seconded Cllr Day

3-2 Introduction of Wheeled Bins in St Albans

The recent notification by letter and leaflet from SCADC, that this will be introduced in 2008 was little surprise to members. Cllr Day spoke about the landfill issues and Cllr Rump on better re-cycling facilities in the area to go alongside. Some issues regarding multi use housing (HMO) with the inconvenience of multiple bins and the unsightly opinion when on view, or waiting collection from forward or past days. D/Cllr Tony Swendell sent a copy of a letter going to Mr Ridley and Mr Robertson.

3.3 Chronicle Magazine and Renewed Web Site

Defer this item;-Editor Mr Rodway had sent his apologies being away attending to a family matter but has agreed to give a presentation at the next meeting on 4th October with visual overview of options. Cllr Rump has also spoken to Mr Rodway on this.

3.4 Gypsy Allocations in Hertfordshire

Members had requested a response be sent following issues raised at the last meeting, Cllr Brazier has also made representations opposing increases in sites in the district. Clerk was requested to send a letter to MP and this was sent 12/08/07-circulated.

3.5 Colney Heath Parish Council 60th Year

The Pantomime will be going ahead as part of the 60th year celebrations this time for the children of the village to join in. The Assistant Clerk is looking after the project and the next issue of the Chronicle will contain an application on a first come first served basis. Admission will be free and by ticket only the event is taking place on the 5th January 2008 in the village hall. More details to follow. The Clerk reported that still some more mugs £1.99 and glasses £9.99 available from the office.

3.6 Roestock Park-“Larks in Park” with St Albans Arts Festival-2008

The event was popular and will run again on the Sunday 29th June 2008, Cllr Brazier and Assistant Clerk will run the event and are already attending the steering meetings. Meeting report circulated, refreshments, a sound system and bunting were required next time to enhance the day and improve the format. Numbers attending about 250.

3.7 Christmas Lunch for the over 60's

The event is planned for 14th December at St Marks Centre, the sum of £250 agreed by the Council plus purchase of wine and sherry. Cost will be £3 per ticket, good value application voucher in the next issue of Chronicle. Children are to sing again. Clerk to liaise nearer the time with Cllr and Mrs J Horner regarding food purchase and cash required for the event. It is understood the volunteer committee meet soon.

3.8 Commons Grazing Group Herts and Furze Field

The Clerk had attended a meeting at Chorleywood that morning and gave members an overview. It is possible changes in DEFRA and Government Legislation will ease the need to apply for some fencing on common land. In areas of open space such as ours where common land is being put out to part grazing on ecological issues the need for lengthy fencing applications may be easily by-passed if a paper on the statute book reaches the final stages in December. We are watching with keen interest as we could see livestock on the common as soon as next year. A trip for councillors to view the grazing of the unique City of London Herds in Epping Forest (Wood Green) is being planned for 31st October by coach with several of the local parish's being given an opportunity to attend, maximum 40. Chorley wood and Colney Heath are the two pick up points and CMS and SCADC Leisure are to co-ordinate the plans. Leave at 10.00 and return by 1.30-2pm. Light sandwich lunch will be provided by CHPC on return

3.9 Revised Code of Conduct-2007 No:1159

The Clerk had stated there will be some additional declaration papers to sign off relating to personal interests that he will make available to each member soon to be completed. The papers are to come from HATPC. The issue raised by Cllr Reeves in July has been corrected in matters arising regarding the unrecognised voluntary status

4. FINANCE

The Clerk gave information on the following financial matters which was supported by the relevant information and data reports to each member;-

4.1 MONTHLY EXPENDITURE

The Clerk gave information to members for all August/September parish expenditure £15,409.75 VAT element of £166.30 after questions answered by the Clerk all of the payments were approved by the meeting.

Proposed by Cllr Rump

Seconded by Cllr Crump

Quarterly Report

Details deferred to October meeting

4.2 Treasury Reserve & Investments

The Clerk had placed £140,000 on Treasury Reserve re-invested-one months fixed until 3rd October yielding £667.00 in that period. He had worked out the cash flow will just make the period with no grants or large cheques paid until after 3rd October.

4.3 Audit 2006-7

The Internal Auditor has completed inspections, reported and signed off the papers for the above financial year. All papers to be sent to Lubbock Fine by 30th September.

It was agreed auditors report and all essential papers be sent to Lubbock Fine as soon as possible members having considered the matters for Clerk's action in due course.

The acceptance and counter signatory of the balance sheet as correct was signed off by the Chair Cllr Reeves and the Clerk (RFO) dated the 6th September 2007.

Proposed by Cllr Rump

Seconded by Cllr Day

4.5 Budgeted Grant Aid

The remaining two payments need to be clarified held in reserve.

Charles Morris Hall-£8,000 Clerk needs to see receipts on the expenditure

CHFC £1700 second instalment due in November-Agreed in past meeting

VHMC £400 agreed for hearing loop-Approved in 2006

4.6 Other Financial Matters

The Clerk answered member's questions on matters of finance.

Payroll-Annual Salary Review-& Staff matters

No final outcome yet of national percentage review for the public sector pay round that is expected to be advised by HATPC

From 4th October 2007 all staff holiday-days increase in line with new government legislation this council as a local authority must be compliant. This includes both full and part time working.

5 PLANNING

Planning Applications

The following applications were debated in detail;-

General Comments

Members including Cllr Henchley offered views on the current applications and refusals, the prepared agenda notes covered several details and comments

5-1 Planning Applications:

As listed below and received up to the date of agenda publication 28th August 2007;-

The Clerk drew member's particular attention to the items in bold type

Number	Address	Application	Decision/Recommendation
5/07/1634	1 Highfield Hall	Ground and first floor extension	No objections
5/07/1698	2 Honeycroft Drive	Rear Conservatory	No objections
5/07/1366	Land to rear of 87 Tollgate Road	Detached two bedroom bungalow with associated parking	Objected- Application is over developed site lose of amenity space – Green belt considerations does not reach exceptional circumstances for new build
5/07/1406	67 Colney Heath Lane	Erection of 1.98m Fence	No objections
5/07/1824	44 Puddingstone Drive	Conservatory	No objections
5/07/1688	1 StationRd	Convert roof to 1 st floor	SCADC Dev/C-since refused
5/07/1818	5 Sleafshde Lane	Two storey and single storey rear extension	No objections
5/07/1891*	Notcutts Garden Centre	New external covered retail area	With Cllr Brazier 16/8/2007
5/07/1835	24 Tytttenhanger Green	Single storey rear extension	No objections
5/07/1563 See notes* Re decision	Oaklands College Smallford	Erection of new college and other residential buildings for Oaklands	Plan details available at Parish office. With Planning committee 17/8/2007
5/07/1984	30 Firwood Avenue	Single storey rear extension	With Cllr Brazier 23/8/2007
5/07/2000	24 Firwood Ave	Demolition of carport and erection of two storey side and single storey rear extension and roof alterations to form loft extension	With Cllr Brazier 24/8/2007
5/07/1912	65 Firwood Ave	Loft conversion and extension with two rear dormer windows	With Cllr Brazier 24/8/2007
5/07/1911	63 Firwood Ave	Roof extension and loft conversion with two rear dormer windows	With Cllr Brazier 24/8/2007

Note items with Listed Building Status are noted with suffix LB after the plan no- e.g 5/07/000LB

5-2 Planning Approvals

As listed since last meeting

Number	Address	Application	SCADC Decision
5/07/1301	22 Church Croft	Rear conservatory	Planning Permission
5/07/1330	60 Puddingstone Drive	Rear conservatory	Planning Permission
5/07/1284	20 Wynches Fm	Replacement 2m boundary fence	Planning Permission
5/07/1636	13 Grafton Close	Single storey rear extension	Planning Permission

See Attached Sheet for Planning Approvals- Appendix

Planning Refusals-Appeals-Inquiries-Enforcements-Other issues

5.3 Refusals

5/07/1305	30 Sleafcross Gdns Smlfd	First Floor Side extension	Planning Refusal
5/07/1560	10 Firwood Avenue	Loft conversion with rear dormer window and alterations to roof from hipped to half hipped	Planning Refusal
5/07/1634	1 Highfield Hall	Rear conservatory	Planning Refusal
5/07/1457	38 Starlight way	Single storey side and rear extensions	Planning Refusal
5/07/1458	25 Roestock Gardens	Demolition of existing garage/store and erection of two storey rear and single storey side extension and front porch	Planning Refusal

5-3A Planning Appeals-Inquiries-Enforcements-Other issues

There is an appeal lodged by BT PLc & Telereal Services Ltd for Development of Trial Site-Application number 5/06/1655.

Planning Appeals-Inquiries-Enforcement notices received;-

Application 5/06/1578 & 5/06/1665 Radio Nurseries St Albans-13 new homes.

The District Council has refused on GB issues.

Oaklands Development -Details of approval might be forthcoming

5-4 Strategic or other Planning referred to ODPM/Secretary of State-SEERA

SCADC Core Strategy Consultation Paper

This was debated after the special meeting to consult various residents and other associations on Friday 31st August-nine residents attended.

Debate on the related issues on agenda were;-

1. Issues and Options document
2. Smallford Campus
3. Notcutts Development
4. Home Farm Development

The responses were considered and the Clerk was instructed to send our comments during the week commencing 10th September. The letter has been sent at the time of writing these minutes and the deadline re-extended until 24th September 2007.

See Clerk letter dated 12th September 2007 circulated to all councillors. Some past background members may wish to refer to Cllr Brazier e-mail 19/12/06 & CPRE 10/07/07 circular all distributed to members-Clerk.

Helioslough-Rail Freight Terminal- Going to appeal-SCADC announced cost of £1m is expected to defend this application-opposition so vital in the eyes of the local community opinion and congestion potential. See copy report Davina Mansell 4/06/07

London Luton Airport-Master Plan dropped

Gypsy issues with the Local Development Framework.
Previously reported.

Legal Matters-Land Registry-SCADC Involvement

Land infringement on to verge and Highway at Franklin Close reported to SCADC by letter from Clerk-District Council enquired this may not be highways registered land- this issue has not changed. The Clerk gave an explanation to members.

Affordable Housing

Building is underway on three terraced houses on land near play area at Sleafshyde Cllr Crump remarked on potential conflict regarding use of nearby football pitch and residents gardens in proximity.

Section 106 Consideration to accept developer land for a Public Open Space

The Clerk is still waiting responses from Mr Ian Holland Leisure Services SCADC

Illegal Gypsy encampment on Highway

August 8th three caravans reported pitched on Roestock Lane, a Court order obtained swiftly by SCADC temporarily seized and removed the caravans. (Mr Robb/Daniels)

Hertfordshire County Council Minerals & Waste Development

Noted but no comments against at this time.

Bulk Waste Lorry Parking

Issue still ongoing, could be un-resolvable if planning permission is in place, it is reported Cllr Brazier and Cllr Day expect a petition from nearby residents.

5-5 Residents Associations

Issues noted on Core Strategy Consultation-there are no other issues to report.

5.6 Planning Monitoring

No specific reports & other than matters noted here,

Air Quality; - No reports

Minerals & Waste;-Waste strategy report circulated-public consultation

Licences;- No reports this time.

LDF;-No reports this time.

SCADC-PATHFINDER REPORT

No further comments received from members on this key report.

6 COMMONS OPEN SPACES & PUBLIC RIGHTS OF WAY

The written reports were considered of;-

Draft Green Spaces Strategy

Matter in abeyance with SCADC at the moment.

6-1 Parish Warden Report

Members were circulated with a copy of the reports with usual general tasks removal of litter and FC pitch marking and various village tasks. New rubbish bins required at Common and Sleafshyde Park. Clerk is still searching suppliers for a cost effective installation/solution- prices are quite high for the product and ground anchor system.

6-2 Parish Commons Ranger Report

Report circulated at the meeting-vehicles on common include vans at week ends noted-Clerk submitted possible solution around licences/clamping. Still some nuisance of motorcycles but these prove difficult to catch. Police informed. The report also adds about lack of water flow on the stream, but considers springs on common are still producing some water. Report circulated to all members.

6-3 Parish Gardner and Tennis Courts Attendant Reports

Report circulated to all members at the meeting, details noted and general satisfaction regarding the appearance of the flower beds. Decline in activity of regular players at the Tennis Courts, put down to the weather.

6-4 Church & Graveyard Keepers work/time sheet

Clearance continuing and tidy up, problems with mower, Clerk had mower repaired & service whilst Mr Bralant was away on holiday recently. Cllr Horner endorsed the good quality of work done in the churchyard.

6-5 CHPC Grass Cutting Contract

The contract continuing-this months total cost £905 included in finance expenditure report. The hay was taken from the common during August alongside other mowing.

6-6 Commons-Grazing & Stewardship

Reported earlier-re Commons Grazing Committee in 3.8. Japanese Knotweed treated as part of three year programme by contractor Complete Weed Control.

6.7 Recreation Areas

Various reports concerning alcohol use and gatherings of young persons, police have been notified, problem possibly stems from easy purchase of alcohol from nearby new mini-supermarket. Cllr Reeves, Cllr Day had reports of residents reporting problems; Highfield Park is also similarly affected apparently this is being police logged.

Cllr Day had sent e-mails to PCSO Donbavand back in July, Clerk said we should bring this to the quite strongly to the police meeting on October 24, also consider reporting the issues to SCADC Licensing Committee or Cllr Brazier for advice on a possible District Council remedy or term solution. Such as an alcohol ban in the area Worth noting over 20 alcho-pop bottles collected in a week at H/S Recreation ground.

Roestock Park/Sleafshyde Park

Future spending on additional equipment and total refurbishment of Sleafshyde play area will need consideration in budget, the Clerk reminded that £10,000 was pledged

in the 2007/8 budget and more will be required. An overall cost of £30/40,000 will be needed with grant funding and part contribution from CHPC, even if we devote a further £10,000 it will put some pressure on external grants. The Clerk said council may consider reductions in grants this year to allow for essential play equipment. Some of the play area equipment is coming to end of life, safety, play support, with the renewal becoming essential. Cllr Reeves wanted to see rubber mats under swings at Tyttenhanger Green/CMH. Clerk to contact Safe & Sound for quote mat plus build.

6-8 Footpaths P3 and Rights of Way-Bridleways-BOAT-RUPP

Clerk advised he has arranged a meeting with CMS and rights of way regarding DDA access to Roestock Park for September 27th -10 am if any Councillor wishes to attend

Footpath 21

The Clerk has no further report at this stage, both parties agreed to meet after Mr Day had completed works. Clerk will raise at meeting with Mr J Thornton later in month.

Cutmore Drive

Clerk has added Cllr Cloke request to Highways report for the hedge to be cut.

7 HIGHWAYS-TRANSPORT-FOOTPATHS AND VERGES

7-1 Highways & Maintenance & Signs local Roads or major route reports

The issue continues regarding Council demand for serious improvements to the local Highways, the meeting held on 4th September with Cllr Henchley and Kevin Burns

Major items discussed:-

- Smallford Bridge traffic lights proposal
- Agreed £70k spend on safer school crossing
- High Street resurfacing
- Repairs to pot holes Tyttenhanger Green and opposite Charles Morris Hall

Minor items:-

1. Hedge cutting Roestock Lane
2. Diversion roadwork's sign leaning against Meadway road nameplate
3. Road patching on bend near Long-about-corrugated surface apparently on HHWP plan and waiting closure order
4. Admirals Close footpath & road patching
5. Opposite the Grange two area of surface patching-HHWP to assess

Tollgate Road

Issues of safety cameras and Tollgate Lane remain un answered by HHWP, note earlier petition from residents. Police interaction is required here; PC Jack Carson addressed council at a previous meeting outlining the criteria for installing cameras.

Highways Response Crew

Assistant Clerk had complained about the hedge work in Roestock Lane not being done satisfactory and requiring more extensive cutting.

Traffic Management

Towards Better Transport in Hertfordshire-progress report in office also available on website-www.hertsdirect/org/ltp also RTA facts & Transport facts 2006 available.

M25 Widening

Clerk advised members by circular leaflet and notice on village board-the J16-23 Exhibitions held within travelling distance over September/October period.

7-2 Paths and Access-attached or adjacent to Highways

Several reports as past noted in listing. SCADC has consulted over Cycling Pathways as part of transport network links; members had this document earlier this year.

7-3 Verge ditch and litter or weed maintenance

Cllr Henschley stated that Peggy's Path was cleared, but still problems over fencing.

7-4 Transport and Friday Shopping Bus

Cllr Horner gave reports of continuing service; the alternative bus may not be the ideal solution so the present STAAD vehicle will remain for the foreseeable future. Problems with theft of cash from post box at village hall, Clerk keen to see monies retained by driver as theft is continuing. Persons stealing must be aware this is left in the box and clearly waiting to steal, this happened now three times. No funds in box.

7-5 Long –About A414

Deferred issue now reduced to 109 on the list of priorities probably 2-4 years away and could form part of a strategic trunk plan link to other major routes. This is a county matter and any decision would come from HCC.

8 PUBLIC QUESTIONS

There were no public questions this time.

9 COUNCIL BUILDINGS-ORGANISATIONS & TRUSTEE MATTERS

9-1 High Street Recreation Area Pavilion and CHFC

Matters have been covered in item 3.1. Clerk advised about management control. The lease issue remains and the Clerk-legal advice will be required. Matters dealt with by the Clerk during August where the CHFC are in process of making some material changes to the dug-outs by replacing the wood shelter to a block-work structure. The Chairman CHFC has been advised planning permission and also of the parish council as owners of the area is required. It is understood that works have ceased for the time being. (*See recent e-mail 30/07/07 explanation-Chair Mr M Marlborough*) Cllr Horner is to deal with the snags list on the electrical works to the Pavilion and report the findings back to the Clerk who will communicate with the contractor before the account is finally settled. The required certification will no doubt follow.

9-2 Treasure Tots Pre-School.

Cllr Crump had little to report as the pre-school is away at the moment. The start date for the Autumn Term is 10th September and we have only a few unsold daily sessions this time which is a very good achievement. (118 out of possible 130) The Clerk who is also Treasurer of T/Tots has written the new prospectus, copy shown to Cllr Crump. This format has been made up by Kim and is with the staff and leader to check any corrections additions or mistakes. We hope to publish to all parents by end of month. The Clerk requested assistance from the Council regarding a refundable grant for education purposes on behalf of deputy leader Debbie McHale, it was agreed that the £2000 required was acceptable. The Open University Course is to level 4 just what and we require in T/Tots as a member of staff for future OFSTED

Proposed Cllr Crump

Seconded Cllr Rump

Agreed all members present.

9-3 Village Hall Committee

Report 18th July circulated, VH committee have agreed CHPC screen to be installed- Clerk to get Chris Gibbs to do the job as soon as he can. Some reports of wishing to replace hall front doors with alternative to include panic bolt. The official request has not been received but the council would have to be consulted first. General opinion is the doors are part of the original fabric and style of the building and members are not keen to see that changed. The Clerk said other solutions or ideas have to be found. The committee would like to see a permanent display of local memorabilia in hall. Insulation of the roof space is one issue that VHMC are keen to resolve to save on the present heating costs. The inadequate insulation tiles there at present would probably not remove easily in order to directly insulate the void above. The Clerk has opinions about cost/upheaval and suggested a re-roof might be a consideration or better long term solution via a grant of some kind available for village halls.

9-4 Charles Morris Hall

The past approved grants for £8000 is still in our account, two years worth of grant have built up and the Clerk stated he will pay in October after the reserves are off deposit. CMH Peter Scott is to send details of all payments to Clerk to substantiate works and satisfy auditory requirements and assist Clerk to consider reclaim of vat.

9-5 Highfield Community Park & Trustees

Cllr Rump mentioned the invitations sent out to all members for the official opening of the Sports Pavilion on Sunday 16th September. Also Highfield Health walks a health promotion by Helen Duxbury of SCADC in conjunction with CMS & HP/Trust

9-6 Other local Organisations-Guides Scouts-Harvesters

No reports this time.

9-7 Youth Organisations Locally & Youth Council

No reports this time-repeated that Assistant Clerk trying to fix one hour children's activities in park as last year, sponsored by SCADC-school holiday periods.

10 COMMUNITY REPORTS-Members reports Outside Bodies and reports from Committees and other Organisations

No Reports.

10-1 Fly Tipping Reports

Copies of latest list given to members-Cllr Day and Cllr Henschley have reported several tips in the locality. (10 noted in all this time)

10-2 Police, Ward and Community Matters

Next meeting is scheduled at village hall 24th October 7.30 pm

10-3 Code of Conduct-Revised Standard-Statutory Instrument

Previously dealt with.

10-4 Vital Villages

No reports- Next meeting is scheduled for 10am 26th September 2007 at the village hall-Clerk attending and others invited by Jean Horner.

10-5 Twinning

No reports-other than newsletter circulated with dates of activities.

10-6 Reports from Members attending other meetings

No reports

10-7 Fairs-Festivals and local community matters

No reports-usual Amer Fair did not come this year.

10-8 Reports as listed –HM Govt; Local Govt Issues; National; HCC Etc;

No smoking in public places-all council owned buildings have notices.

10-8 St Albans Association of Town & Parish Councils.

No reports-noted last minutes circulated

11 Members Questions

No questions

11-1 Any other issues

No reports-Chair wishes to delete next agenda

11-2 News Releases

SCADC are seeking a village tree warden, advert placed in Chronicle.

11-3 Matters received since publishing the agenda

No reports

11.4 Dog Waste Bins

Several matters reported by Clerk to SDK and importing of dog waste filling up bins

11-5 Proposals for Next Meeting Agenda

Members had no subjects to add -Chairman wishes to deleted next agenda

12 OPERATIONAL MATTERS

Clerk reported that he wishes to go ahead on HATPC grant scheme for new laptop and software-some contribution will be required in 2008-9 budgets from CHPC. Applications in by November 2007.

12-1 Staff and Office Matters

New copier installed 2nd August-will copy in colour-advert in Chronicle for service to parish at cheaper copy rates than h/street. A4 Colour 25p-A3 80p & B/W 5p- A3 15p

12-2 Clerk Report on future matters needing attention

Franklin Close matter of land overspill by resident-Clerk to write to SCADC

12-3 Notice Boards and Signs & Bus Shelters

Quotations for refurbishment and renewal of all village notice boards from the contractor Mr Stayton was accepted the total cost is £995.00 plus vat. Mr Stayton to be asked do the boards progressively and send in invoice piece-meal as they are done.

Members have agreed to a new shelter at The Grange, the Clerk said that a planning application will be required and permission from the land owner/title research the quotation from Mr Stayton is accepted at £3100.00 plus vat to pattern of Oaklands

12-4 Commons Licences & Wayleaves

The Chair Cllr Reeves said he would like to see the way-leave issue sorted out and charges or permission in writing be covered for use of parish land. The Clerk added that there were still difficulties with the act and councils were going ahead in some areas in others they were cautious. Paul Claydon had said do nothing if you want to be sure of avoiding bringing a challenge. The Clerk said a possible solution might have come about by an approach from a firm CPS Watford (who also operate throughout the South East) put up appropriate signs and are Govt Approved and Licenced to enforce illegal parking or abandoned vehicles. The Clerk sought permission to being on the Warren Track with this control, we had a burnt out car last year that cost £350 to remove. In the various acts of Parliament any abandoned vehicles and other parked vehicles require a ticket or notice put on for 15 days, police will not get involved on any private land. We own that land so we cant get any official help other than take the case to the County Court with the legal costs and implications. The cost for one year service, all notices, taking away any vehicles to a secure area, and all responsibility away from CHPC is under £300. The Clerk is keen to help our enforcement by adding the other areas of the Common at the rear of the High Street where we have a parking problem including commercial vehicles at week ends. A windscreen licence could be dispysed on the cars owned by residents, others parking without run the risk.

Members approved the first stage of this solution for one year;-

Proposed Cllr Rump

Secoded Cllr Brazier

The Clerk said he would have to put out some information to residents.

12-5 Publicity & Chronicle

Next issue is due out September

12-6 Flooding and Encams

Noted

12-7 Capital Purchases

No purchases but see report on HATPC Grant for software and new laptop.

12.8 Tyttenhanger Sign

Dedication plate required Clerk and Chair Cllr Reeves to get together on this

The meeting closed at 10.00 pm


John Dean

Clerk to the Council

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Note

THE NEXT MEETING OF THE PARISH (FULL) COUNCIL IS AT 7.30pm 4th October 2007

Addendum to 6th September 2007 Minutes-Blue paper

4 FINANCE

4.6 Other Financial Matters

ADDITION TO MEMBERS ONLY-Not as a PART II but expenditure made available to members only for information-not considered general circulation. Members of the public may request this information on application to the Clerk it is not denied if requested. It is intended to assist members consider current issues of building costs-un budgeted expenditure-budget 2008-9-lease matters.

Explanation (non budget) CHFC Payments-Repairs/Renewals/costs since April
The Clerk said he was concerned at the level of funds being consumed, whilst some issues were essential-the spending level is important to bring to member's attention

Emergency repair	Able Plumbing & Heating	112.00
Emergency Lighting	D J Norris	70.50
New safety Push Bar	Seaton	138.12
Repairs to roof/ceiling	Paid direct to CHFC-no receipts	1200.00
Materials Purchased	Repaid Chris Brazier-Wickes receipts +P/cash	198.88
Redecorate Ceiling	Paid direct to CHFC-no receipts	200.00
Install push bar	Ken Hylton	81.99
Electrical Works (Safety)	Instalec invoice to pay now	7701.11
Inspection fee	Plowright Hinton Awaiting invoice	Est 600.00
New Shower pump	Invoice to pay now	1200.00
Repairs to circular seat	Mr Stayton-approval given on safety issue	Est 214.00
Grant	Agreed to finance lease for 100 th one of two	1700.00
	Totals	£13,414.26

Still to come-Grant October and Gas inspection + £1700.00 + £120.00e = £1820.00

End of Addendum



John Dean
Clerk to the Council