



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
Hill End Lane
St Albans
Hertfordshire AL4 0RA
Tel: 01727 825314 Email: clerk@colneyheathparishcouncil.gov.uk

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

Summons issued – 15th October 2021

To Members of the Parish Council,

Councillors, Kevin Barnes, Hilary Brazier, Tony Burns, Peter Cook, Jane Llewelin, Judy Mulroney, Graeme Shaw, Kate Slaughter, Russell Solts.

You are summoned to attend the meeting of **Colney Heath Parish Council** that will be held in the Main Hall, Colney Heath School, High Street AL4 0NP on **Thursday 21st October 2021 at 7.30pm**. Your presence is summoned for transacting the business outlined below.

The meeting is open to the press and public unless the Council do otherwise **RESOLVE** to enter private session where members of the public & press are excluded. Papers for the meeting are shown within the agenda via links to the Parish Council website. When you see the words 'use link' click on the underlined part of the agenda this will open the relevant background provided. Papers can also be viewed as a numbered list under the meeting date at the following link - <https://www.colneyheathparishcouncil.gov.uk/full-council-meeting-papers/>

Lisa Chaplin LCGI PSLCC CPFA CiLCA
Clerk to Colney Heath Parish Council

CHPC operates under General Power of Competence since adopted 16 May 2019 ref: 19/20-11

**PLEASE BE AWARE
THIS MEETING WILL BE RECORDED
BY THE COUNCIL AND POSSIBLY
THIRD PARTIES**

AGENDA

21/22-55 APOLOGIES & ANNOUNCEMENTS

To receive and accept apologies for absence

21/22-56 DECLARATIONS OF INTEREST

- a) To receive declarations of interest from members regarding this agenda – guidance for councillors can be viewed at the following link:
<https://www.colneyheathparishcouncil.gov.uk/wp-content/uploads/2021/02/CHPC-Dec-of-interest-Flowchart-Feb-2021.pdf>
- b) Councillors to reaffirm that their registered declarations of interest are up to date as of this meeting. To view current declarations, use link - <https://www.colneyheathparishcouncil.gov.uk/councillors/>
- c) To receive written requests for dispensations for declarable interests; and
- d) To grant any requests for dispensation as appropriate

21/22-57 QUESTIONS FROM THE PUBLIC

Members of the public may make representation, ask questions, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes. For further guidance on public participation use link - <https://www.colneyheathparishcouncil.gov.uk/public-participation/>



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
Hill End Lane
St Albans
Hertfordshire AL4 0RA

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

Tel: 01727 825314 Email: clerk@colneyheathparishcouncil.gov.uk

21/22-58

MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL

To note and approve meeting minutes for the Council meeting held 23rd September 2021. To view the minutes, use this link -

<https://www.colneyheathparishcouncil.gov.uk/wp-content/uploads/2021/10/DRAFT-CHPC-Minutes-23-September-2021.pdf>

21/22-59

FINANCE, AUDIT & GOVERNANCE

FINANCE

- a) To approve payments for Month 7 (October 2021) payments to be made by BACS 29 October 2021. To view draft Month 7 payment schedule use link – <https://www.colneyheathparishcouncil.gov.uk/wp-content/uploads/2021/10/Payment-Sheet-Month-7-October-2021.pdf>
- b) To receive the draft Finance & Governance Committee meeting minutes of meeting held 7th October 2021. To view the draft minutes use this link - <https://www.colneyheathparishcouncil.gov.uk/wp-content/uploads/2021/10/CHPC-Finance-Governance-Committee-Minutes-071021.pdf>
- c) To receive the draft budget as presented to the Finance & Governance Committee 7th October 2021 and approve the recommendation made of a 2.5% increase to the Precept demand for 2022/23. To view the draft budget as presented view this link - <https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwww.colneyheathparishcouncil.gov.uk%2Fwp-content%2Fuploads%2F2021%2F10%2F1st-draft-budget-2022-23.xlsx&wdOrigin=BROWSELINK>
- d) Updates on grant funding applied for and confirmed:
 - Speed Indicator devices for Colney Heath village
 - Queens Green Canopy 2022
 - Locality funding for Parish Wilding Project

21/22-60

PLANNING

- a) To note the Smallford Quarry application and to agree in principle the approach (support/objection) with delegated authority to make a detailed submission
- b) To receive any update on the status of recently delegated planning submissions such as Ellenbrook/Hatfield Quarry.

21/22-61

ENVIIRONMENT COMMITTEE

To receive the draft Finance & Governance Committee meeting minutes of meeting held 29th September 2021. Minutes for that meeting can be viewed at the following link: https://www.colneyheathparishcouncil.gov.uk/wp-content/uploads/2021/10/CHPC-Environment-Minutes-29-September-2021_DRAFT.pdf



COLNEY HEATH PARISH COUNCIL

Highfield Park Office
Hill End Lane
St Albans
Hertfordshire AL4 0RA

Colney Heath Village Office
83 High Street
Colney Heath
Hertfordshire AL4 0NS

Tel: 01727 825314 Email: clerk@colneyheathparishcouncil.gov.uk

21/22-62 MATTERS REQUESTED BY COUNCILLORS

- a) To review the hedging proposal and report, requested by Environment Committee Chairman Councillor Kate Slaughter – to view the report please see the link - <https://www.colneyheathparishcouncil.gov.uk/wp-content/uploads/2021/10/Item-62a-Report-on-Hedging-Proposal-October-2021.pdf>
- b) To review the Roestock Hut proposal and report, requested by Councillor Graeme Shaw – to view the report please see the link - <https://www.colneyheathparishcouncil.gov.uk/wp-content/uploads/2021/10/Item-62b-Roestock-Hut-Proposal-October-2021.pdf>

21/22-63 PARISH ADMINISTRATION

To note a verbal report from the Parish Clerk and to review decisions/actions on the following matters:

- a) To review correspondence received requiring a response. To view the report containing the correspondence received please use the following link - <https://www.colneyheathparishcouncil.gov.uk/wp-content/uploads/2021/10/Item-63a-Report-on-Correspondence-October-2021.pdf>
- b) Damaged Pipe on CH Common to view the report on this item please use the following link - <https://www.colneyheathparishcouncil.gov.uk/wp-content/uploads/2021/10/Item-63b-Report-on-Common-Pipe-Damage-October-2021.pdf>
- c) Closure of CH Village Office
- d) To review breaches of the Tyttenhanger Access agreement and instruct action to be taken – *Confidential report will be circulated at the meeting.*
- e) To note other matters the Clerk would like to report to Council that do not require a decision and for any Council questions to the Clerk.

21/22-64 REPORTS REPRESENTATIVES ON OUTSIDE BODIES

To note written reports received or receive verbal reports:

- a) Highfield Park Trust
- b) Police Liaison Group

21/22-65 QUESTIONS FROM THE PUBLIC

Time permitting members of the public may ask questions in respect of any of the business discussed or for items to be raised for future debate.

The Council may at any time resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.