

COLNEY HEATH PARISH COUNCIL

- ✉ **Postal Address:** Highfield Park Visitor Centre, Hill End Lane AL4 0RA
 ☎ **Telephone:** (01727) 825 314
 🌐 **Website:** <https://colneyheathparishcouncil.gov.uk>
 ✉ **E-mail:** clerk@colneyheathparishcouncil.gov.uk



2024-25 Item 39e

Budget Codes and Budget/Precept Timetable 2025/26

Code	RECEIPTS
	Description
1000	Rental Income CHFC
1015	CH Common Income
1060	St Marks Interest Income
1076	Precept SADC
1078	Grants Received
1080	Bank Interest
1090	Salvation Army Clothing Bank
1120	Newsletter Advertising
	Total Income
Code	EXPENDITURE
	Description
4000	Wages inc apension, NI, PAYE etc
4035	Staff Clothing
4045	Mileage
4055	Staff Training
4060	Councillor Training
4075	Chairmans Allowance
4080	Stationery
4085	Office Equipment
4086	Office Cleaning
4090	Postage
4095	Office Rent
4096	Office Elec/B Rates
4100	Subscriptions
4105	Audit Fees
4110	Bank Charges
4115	Broadband/Phones
4125	Website
4135	IT Support & Maintenance
4140	Photocopier
4140	Hire of Mtg Venues
4150	Data Protection
4155	Refreshments
4225	Insurance

COLNEY HEATH PARISH COUNCIL

- ✉ **Postal Address:** Highfield Park Visitor Centre, Hill End Lane AL4 0RA
- ☎ **Telephone:** (01727) 825 314
- 💻 **Website:** <https://colneyheathparishcouncil.gov.uk>
- ✉ **E-mail:** clerk@colneyheathparishcouncil.gov.uk



2024-25 Item 39e

Budget Codes and Budget/Precept Timetable 2025/26

4250	Consultancy/Advice
4255	Payroll Svs
4305	Community Grants
4315	Churchyard Maintenance Grant
4340	Newsletter Distribution
4350	Newsletter Printing
4460	Community Activities
4470	Beating the Bounds
4200	Open Spaces - Repairs/Maintenance
4500	Parish Grass Cutting
4502	Open Spaces - Hedges and Trees
4510	Bus Shelter Cleaning
4515	Garden Expenditure - Green Pots
4520	Dog Waste Collections
4521	Litter Bin Collections
4525	Play Area Inspections
4200	Common - Repairs/Maintenance
4502	Common - Hedges & Trees
4550	The Common Expenditure
4600	Neighbourhood Plan
4200	High St Rec - Repairs/Maintenance
4220	High St Rec - Legal Fees
4502	High St Rec - Trees & hedges
4200	Roestock - Play Area Repairs
4205	Roestock - Electricity
4518	Roestock - Hedge/Tree Maintenance
4540	Roestock - Hut works
4200	Sleashyde Play Area - Repairs
4200	Sleapshyde Vgreen/Pond - Repairs
4200	Tyttenhanger - Repairs/Play Area Maint
4502	Tyttenhanger - Trees & Hedges
4200	Horseshoe Field - Repairs/Maintenance
4200	OA Shelter - Repairs/Maintenance
4220	Legal Fees
4365	Planning Advice and costs

COLNEY HEATH PARISH COUNCIL

- ✉ **Postal Address:** Highfield Park Visitor Centre, Hill End Lane AL4 0RA
- ☎ **Telephone:** (01727) 825 314
- 💻 **Website:** <https://colneyheathparishcouncil.gov.uk>
- ✉ **E-mail:** clerk@colneyheathparishcouncil.gov.uk



2024-25 Item 39e

Budget Codes and Budget/Precept Timetable 2025/26

TIMETABLE FOR BUDGET/PRECEPT 25/26

SEPTEMBER		
26	Full Council	Agree timetable
30	Email	Confirm date of Budget meeting to SADC. The Local Authorities (Members' Allowances) (England) Regulations 2003 that any Parish/Town Council which proposes to vary or introduce a parish basic allowance and/or a travelling and subsistence allowance for any of its members must refer its proposals to a parish remuneration panel for consideration, and to have regard to any recommendations which the Panel may make. The Independent Remuneration Panel for St Albans City & District Council acts as the Remuneration Panel for the Parishes within the City & District.
OCTOBER		
25	Papers issued	Issue Q2 quarterly reports with Council agenda
31	Full Council	Meeting
NOVEMBER		
15	Papers issued	Council agenda issue date
21	Full Council	Meeting
DECEMBER		
6	Papers issued	Council agenda issue date – final draft budget and Precept
12	Full Council	Meeting to determine Precept and budget 25/26

- **Tax Base notified between 6-10 December by SADC**
- **Precept confirmation required between 20-24 January to SADC**

Updated 19/09/2024

COLNEY HEATH PARISH COUNCIL

- ✉ **Postal Address:** Highfield Park Visitor Centre, Hill End Lane AL4 0RA
- ☎ **Telephone:** (01727) 825 314
- 💻 **Website:** <https://colneyheathparishcouncil.gov.uk>
- ✉ **E-mail:** clerk@colneyheathparishcouncil.gov.uk



2024-25 Item 39e
Budget Codes and Budget/Precept Timetable 2025/26