

# COLNEY HEATH PARISH COUNCIL

- ✉ **Postal Address:** Highfield Park Visitor Centre, Hill End Lane AL4 0RA  
☎ **Telephone:** (01727) 825 314  
💻 **Website:** <https://colneyheathparishcouncil.gov.uk>  
✉ **E-mail:** clerk@colneyheathparishcouncil.gov.uk



**Summons issued – 6<sup>th</sup> December 2024**

To Members of the Parish Council,  
Councillors, Brazier, Burns, Clemow, Pettit, Parish, Shaw and Tallents.

You are summoned to attend the meeting of **Colney Heath Parish Council** that will be held in Colney Heath JMI School, High Street, Colney Heath, AL4 0NP on **Thursday 12th December 2024 at 7.30pm**. Your presence is summoned for transacting the business outlined below.

The meeting is open to the press and public unless the Council do otherwise **RESOLVE** to enter private session where members of the public & press are excluded.

Papers for the meeting are shown within the agenda via links to the Parish Council website. Any underlined part of the agenda when clicked will open the relevant background paper or report provided. Papers can also be viewed as a numbered list under the meeting date at the following link - <https://www.colneyheathparishcouncil.gov.uk/full-council-meeting-papers/>

**Mrs Lisa Peters LCGI PSLCC CPFA CiLCA**  
**Clerk to Colney Heath Parish Council**



IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS



**THIS MEETING WILL BE RECORDED  
BY THE COUNCIL AND POSSIBLY  
THIRD PARTIES**

## **AGENDA**

- 24/25-71 APOLOGIES & ANNOUNCEMENTS**  
To receive and accept apologies for absence and to note announcements
- 24/25-72 DECLARATIONS OF INTEREST**  
a) To receive declarations of interest from members regarding this agenda  
b) To receive written requests for dispensations for declarable interests; and  
c) To grant any requests for dispensation as appropriate
- 24/25-73 QUESTIONS FROM THE PUBLIC**  
Members of the public may make representation, ask questions, or give evidence in respect of business on the agenda for a maximum of 3 minutes.
- 24/25-74 MINUTES OF THE PREVIOUS MEETING OF THE PARISH COUNCIL**  
To note and approve meeting minutes for the previous meeting of the Parish Council held 21<sup>st</sup> November 2024..  
**Motion To accept and resolve the minutes of the meeting held 21<sup>st</sup> November 2024 are a true and accurate record of the meeting**

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## FINANCE, AUDIT & GOVERNANCE

24/25-75

### FINANCE

To review the draft payment sheet, payments have been listed up to and including Friday 6<sup>th</sup> December and to delegate authority to the Clerk/RFO to make payments for December by Friday 20<sup>th</sup> December 2024 (Month 9)

**Motion To resolve that all payments listed for December 2024 are paid under delegated authority to the Clerk by BACS by 20/12/2024.**

24/25-76

### PLANNING APPLICATIONS, APPEALS & CONSULTATIONS

To review planning applications received by the Parish Council and to make comment as a consultee. Applications can be searched using the St Albans City & District Council website link below to search by the application number or by reviewing the link provided with each numbered application.

<https://planningapplications.stalbans.gov.uk/planning/>

In each case and after debate the Parish Council will confirm by resolution

### Motion

1. **To resolve to delegate a planning comment/objection be written and submitted by the Clerk under delegated authority and working with the Planning Working Party in preparation and submission or**
  2. **To resolve to agree comment/object and the submission be drafted and submitted under delegated authority to the Clerk or**
  3. **To resolve to neither support or object to the planning application**
- a) **5/2024/1954** – Comment by 21<sup>st</sup> December 2024  
26 Fellowes Lane Colney Heath AL4 0QA  
Front porch.  
<https://planningapplications.stalbans.gov.uk/planning/search-applications?civica.query.FullTextSearch=5%2F2024%2F1954#VIEW?RefType=PBDC&KeyNo=131999>
- b) **5/2024/2027** – Comment by 28<sup>th</sup> December 2024  
4 Bullens Green Lane Colney Heath St Albans AL4 0QS  
Single storey front, part single, part two storey side and rear extensions with loft conversion and front roof lights  
<https://planningapplications.stalbans.gov.uk/planning/search-applications?civica.query.FullTextSearch=5%2F2024%2F2027#VIEW?RefType=PBDC&KeyNo=132100>
- c) **5/2024/2066** – Comment by 20<sup>th</sup> December 2024  
Barley Mow Stables Barley Mow Lane St Albans AL4 0RP  
Discharge of Condition 9 (slab levels) of planning permission 5/2022/1534 dated 13/09/22 for Demolition of stable buildings, barn and ancillary buildings and construction of five detached dwellings, comprising one, three bedroom and four, four bedroom homes  
<https://planningapplications.stalbans.gov.uk/planning/search-applications?civica.query.FullTextSearch=5%2F2024%2F2066#VIEW?RefType=PBDC&KeyNo=132145>

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- d) **5/2024/2083** – Comment by 3<sup>rd</sup> January 2025  
8 Lawrence Close Smallford St Albans AL4 0JB  
Single storey rear extension  
<https://planningapplications.stalbans.gov.uk/planning/search-applications?civica.query.FullTextSearch=5%2F2024%2F1629#VIEW?RefType=PBDC&KeyNo=131541>
- e) **Delegated Authority for Planning Applications from 6<sup>th</sup> December 2024 to 10<sup>th</sup> January 2025**  
To ensure timely response to planning applications by the Parish Council it is suggested that delegated authority be granted to the Clerk working with the NPPO and Planning Working Party to review, offer comment and submit on any applications within this time period.
- f) **Planning Inquiry Update**  
Land at Former Hatfield Aerodrome, Hatfield
- g) **Potential Development Sleapshyde and creation of public park**  
To discuss the potential designation of a public/village park aimed at benefiting wildlife, ecology, and local residents.

## 24/25-77 **WORKING PARTIES**

To receive and note the reports either verbal or written from the following working parties and to review recommendations.

- Communications working party
- Planning working party
- Charles Morris Hall working party
- Roestock Hut working party
- Environment working party

## 24/25-78 **PARISH ADMINISTRATION**

- To note fly grazing at Tyttenhanger Fields, Council to note action taken and action required to prevent further issue when accessing footpath 64
- To note the contents of the Clerk report
- To note any matters for report since the issue of this agenda – these items will be for information only and no decisions will be made other than to suggest future agenda items or business for future discussion

## 24/25-79 **REPRESENTATIVES ON OUTSIDE BODIES**

To note written reports received or receive verbal reports by exception, available time and with the permission of the Chair:

- Ellenbrook Fields Trust next meeting
- St Albans District Association of Local Councils
- Highways Liaison
- Tyttenhanger Quarry Liaison Group

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The Chair of Council may decide if time permits to allow a further short time for questions from the public, this will be noted in the minutes if/when it occurs.

The Council may at any time resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.

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The following papers were all issued with the summons to all Councillors and placed on the Parish Council website. All papers issued have been drafted/amended and are issued by the Parish Clerk/RFO unless otherwise noted.

- Item 74      Draft Minutes of Parish Council meeting held 21<sup>st</sup> November 2024  
Item 75      Payment Sheet Month 8 (November 2024)  
Item 76g     Potential Development Sleafshyde and Open Space
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